



Legislation Text

File #: Res. 2022-087, **Version:** 1

City Council Meeting Date: September 20, 2022

To: Mayor and City Council
City Administrator

From: Lynette Peterson, City Clerk

Subject:

Consider Adopting Schedule for 2023 City Council Meetings.

Action Requested:

The Northfield City Council is being asked to approve the attached Resolution adopting the schedule of City Council meetings for the first and third Tuesday of each month, with work sessions on the second Tuesday of each month. Exceptions are noted on the attached schedule.

Summary Report:

The Northfield City Charter provides that the Council shall meet at such time as may be prescribed by resolution. The meeting schedule will remain in effect until modified by the Council. The schedule can be modified at any time by resolution. Special meetings may be scheduled as needed as long as they comply with public notice requirements in accordance with the laws of Minnesota. The proposed schedule is as follows:

- Regular council meetings are the 1st and 3rd Tuesday of each month, with exceptions as noted on the attached schedule.
- Work sessions are typically scheduled on the 2nd Tuesday of each month.
- Meetings are typically held at City Hall at 6:00 p.m. unless otherwise noted.
- Regular Council meetings may be combined with work sessions when needed. Work sessions may be combined with a regular meeting, if the length of the agenda permits it. These will be posted on the meeting agenda.
- Additional meetings/work sessions will be scheduled as needed.
- Meetings and work sessions may be cancelled if not needed.

The proposed schedule of 2023 City Council meetings and work sessions is attached. Exceptions to the normal meeting schedule noted above are as follows:

- March meeting dates
 - 3/7 - Council meeting
 - 3/14 - Council work session
 - 3/21 - State of the City (This event replaces the 2nd Council meeting of the month)
- July 4 - No meeting - Holiday week
- August meeting dates:
 - 8/1 - No Meeting due to National Night Out
 - 8//8 - Council meeting

- 8/15 - Council work session
- 8/22 - Council meeting
- December meeting dates:
 - 12/5 - Council meeting
 - 12/12 - Holiday Social (This event replaces the Council work session and 2nd Council meeting of the month)

Alternative Options:

The Council could modify the meeting schedule or delay action on the resolution to a future meeting.

Financial Impacts:

None.

Tentative Timelines:

The current meeting schedule will remain in effect until modified by the Council.