



Legislation Text

File #: PC M2022-013, **Version:** 1

Date: May 19, 2022

To: Members of the Planning Commission

From: Mikayla Schmidt, City Planner

Public Hearing for Consideration of Ordinance Rezoning Parcel ID 2202100002 from CD-S: College Development to I1-B: Industrial.

Action Requested:

The Planning Commission is asked to conduct a public hearing to gather input on the requested rezoning of Parcel ID 2202100002 by the applicant Cardinal Glass.

Summary Report:

Cardinal Glass has applied for a zoning map amendment for Parcel ID 2202100002.

The public hearing notice was published in the Northfield News on Wednesday, May 04, 2022.

Public hearing notices were mailed to property owners within 350' of Parcel ID 2202100002 on Thursday, April 28, 2022. A copy of the public hearing mailing and location map are attached.

Staff received one comment of support thus far and it is attached to the staff report.

The following is the procedure of the public hearing per the City Council's adopted Rules of Business:

Public Hearing Procedure:

A public hearing is used by the Planning Commission to solicit the public's comments on various projects or City operation procedures.

- A. The Chair will open the hearing by identifying the subject.
- B. Staff Presentation - staff will give a presentation on the subject.
- C. Applicant's Presentation - if needed.
- D. Public Input - The public will have the opportunity to speak for or against the issue. The public may ask questions, make comments, voice support, agree or disagree with the issue.
 - 1. The Chair will recognize a speaker and comments/conversation will be between the Chair and speaker; and between the Chair and Commissioners.

2. The speaker must give their name, address, and if representing a business, must give the name of the business or corporation. If an Attorney or consultant is representing a client, the client must be identified for the record.

3. Speakers will be allowed to speak a maximum of two (2) minutes per item (not including interpreter's time).

E. Questions or Clarifications from Planning Commission - After the public input of the public hearing is completed, the Planning Commission may request questions or clarifications prior to closing the public hearing. This section will be used when there are questions related to the topic on which the public hearing is being held. Questions should be succinct and avoid being rhetorical or leading in nature. Subsequent actions of the Planning Commission provide for opportunities for further questions or clarifications from the Planning Commission.

F. Any material to be entered into the record shall be noted. Any written communication presented to the Planning Commission during a Planning Commission meeting shall be read into the record or summarized for the record or simply delivered to the Planning Commission, as the Planning Commission may determine. They shall then be recorded in the minutes by title and filed with the minutes.

G. Motion to Close Hearing - The Chair will state if there is an extension of time for public input into the hearing. If not, the City Council will make a motion, second, and vote on closing the public hearing.

City Planner Mikayla Schmidt will be giving a presentation on the application. The relevant background materials and information for this item are included in the agenda item immediately following the public hearing to consider action on the application. There will not be a separate staff presentation for that agenda item and there will not be separate testimony by the public at that time.

Alternative Options:

NA

Financial Impacts:

NA

Tentative Timelines:

Thursday, April 28, 2022:	PH notice mailed out to property owners within 350'
Wednesday, May 04, 2022:	PH notice in newspaper
Thursday, May 19, 2022:	PH & recommendation by Planning Commission to City Council
Tuesday, June 07, 2022:	1st Reading at City Council
Tuesday, June 21, 2022:	2nd Reading at City Council and approve summary publication
Wednesday, June 29, 2022:	Summary publication in newspaper
Friday, July 29, 2022:	Ordinance takes effect