



Legislation Text

File #: 21-697, **Version:** 1

City Council Meeting Date: December 7, 2021

To: City Council
City Administrator

From: Councilmember Suzie Nakasian

Approve Reimbursement of Costs for Councilmember Suzie Nakasian attending the American Association of State Highway and Transportation Officials Rail Transportation Meeting (AASHTO)

Action Requested:

The Northfield City Council approves reimbursement of costs for lodging, transportation and miscellaneous expenses for Councilmember Suzie Nakasian attending the American Association of State Highway and Transportation Officials Rail Transportation Meeting, September 27-30, 2021 at the Hyatt Regency in Milwaukee, Wisconsin in the amount of \$1,595.42.

Summary Report:

The City Council is being asked to approve reimbursement costs for attendance at the American Association of State Highway and Transportation Officials Rail Transportation Meeting, <https://rail.transportation.org/meetings/2021-national-meeting-milwaukee-wi/>, September 27-30, 2021 at the Hyatt Regency in Milwaukee, Wisconsin.

The Northfield City Council approved the City Council Professional Development and Expense Reimbursement Policy via Motion 2019-045 on April 2, 2019. The policy requires City Council approval for all out of state travel requests for City Council, Board and Commission members. Expenditures to-date are \$2,191.46.

Councilmember Nakasian verbally reported on the conference at the November 9, 2021 Council Worksession and reference the request for reimbursement would be forthcoming. A more extensive report on the Rail Conference will be scheduled in early 2022. A report of notes to the Council from the conference are attached.

Financial Impacts:

The conference expenses are \$1,595.42. The Mayor/Council conference, travel & training budget has funds to cover the above costs as noted below:

ITEM	AMOUNT
Conferences, travel & training budget	\$24,840.00
Expenses to-date	\$2,191.46

Encumbered to-date	\$0.00
This Request	\$1,595.42
Balance	\$21,053.12