



## Legislation Text

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**File #:** 20-100, **Version:** 1

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**EQC Meeting Date:** February 19, 2020

**To:** Members of the Environmental Quality Commission

**From:** Beth Kallestad, Program Coordinator

Election of Officers

**Action Requested:**

The Environmental Quality Commission elects a Chair and Vice Chair.

**Summary Report:**

At the end of 2019 the EQC Vice Chair, Alexandra Miller, chose to not apply to renew her term on the EQC. As the EQC bylaws indicate that the Vice Chair would then become the Chair there is a need to elect both a Chair and Vice Chair. As there were several new and renewing positions to be filled it was determined best to wait until the February 2020 EQC meeting to hold elections.

Current Chair Petri will lead the process to elect new officers. It is recommended to use the following process of taking nominations from the floor (per Roberts Rules of Order option):

1. Chair announces that “we will take nominations for the position of Chair from members of the floor for the office of “Chair.”
  - a. Any member may then call out, for example “I nominate fill in name,” without needing to be recognized by the chair. No seconds are necessary. The chair then announces, “fill in name is nominated.”
  - b. When it appears that everyone who wishes to has made a nomination, the Chair says, “Are there any further nominations? [Pause.] If not, [pause] nominations are closed.”
  - c. Individuals who were nominated could choose to remove themselves from consideration of appointment. They should state “I respectfully decline my nomination.”
  - d. If only one candidate has been nominated for an office, the chair simply declares the nominee elected.
  - e. If there is more than one candidate a written ballot process will be conducted with the one receiving majority approval. Staff will have paper and pencils available at the meeting for the ballot vote. The election becomes final when the chair announces the result of the candidate is present and does not decline or is absent but has previously consented to serve. Otherwise, it becomes final when an absent candidate is notified and does not immediately decline.
2. Repeat process above for “Vice-Chair” office.

**Alternative Options:**

Not applicable.

**Financial Impacts:**

Not applicable.

**Tentative Timelines:**

Not applicable.