



## Legislation Text

---

**File #:** 19-1247, **Version:** 1

---

**DATE:** December 19, 2019

**TO:** Members of the Economic Development Authority

**FROM:** Nate Carlson, Economic Development Coordinator

EDA Public Hearing on Minnesota Investment Fund (MIF) Application

### **SUMMARY AND ACTION REQUESTED:**

The Economic Development Authority will hold a public hearing concerning submittal of an application to the Minnesota Department of Employment and Economic Development for a grant under the Minnesota Investment Fund (MIF) program. See "Public Hearing Procedure (taken from City Council Rules of Business)" in the Summary Report section provided in this memorandum.

### **BACKGROUND:**

No action is taken during the public hearing. Following the public hearing, EDA will be considering a Resolution for approval of the application and will take action to consider a loan offer to the business.

### Project Background Summary

The Northfield Economic Development Authority is requesting approximately \$300,000 in MIF funding to assist with the expansion of All Flex Flexible Circuits, LLC. The funds will be used for the creation of jobs.

### Public Hearing Procedure (taken from City Council Rules of Business):

A Public Hearing is used by the EDA to solicit the public's comments on various projects or City operation procedures.

- A. The EDA President will open the hearing by identifying the subject, calling for a motion, second, and vote to open the public hearing.
- B. Staff presentation - staff will give a presentation on the subject.
- C. Applicant's presentation- if needed.
- D. Public Input - The public will have the opportunity to speak for or against the issue. The public may ask questions, make comments, voice support, agree or disagree with the issue.
  1. The Chair will recognize a speaker at the podium and comments/conversation will be between the Chair and speaker; and between the Chair and Council Members.
  2. At the podium the speaker must give their name, address, and if representing a business, must give the name of the business or corporation. If an Attorney or consultant is representing a client, the client must be identified for the record.
  3. Speakers will be allowed to speak a maximum of two (2) minutes per item (not including interpreter's time).

4. Speakers who have material to be handed out to the City Council Members will pass the material to the City Administrator. The City Administrator will then pass the information to the appropriate people. A minimum of twelve (12) copies are needed.
- E. Questions or Clarifications from City Council - After the public input of the public hearing is completed, the City Council may request questions or clarifications prior to closing the public hearing. This section will be used when there are questions related to the topic on which the public hearing is being held. Questions should be succinct and avoid being rhetorical or leading in nature. Subsequent actions of the City Council provide for opportunities for further questions or clarifications from the City Council.
- F. Any material to be entered into the record shall be noted. Any written communication presented to the City Council during a City Council meeting shall be read into the record or summarized for the record or simply delivered to the City Council, as the City Council may determine. They shall then be recorded in the minutes by title and filed with the minutes in the office of the City Clerk.
- G. Motion to Close Hearing - The Chair will state if there is an extension of time for public input into the hearing. If not, the City Council will make a motion, second, and vote on closing the public hearing.