



Legislation Text

File #: 19-1112, **Version:** 1

City Council Meeting Date: October 1, 2019

To: Mayor and City Council

From: Ben Martig, City Administrator

Review of Proposed Purchasing Policy Amendments.

Action Requested:

Discussion only.

Summary Report:

In 2018, the State of Minnesota increased statutory thresholds for competitive bidding (see attached Minnesota House research memo). Staff began researching potential changes to the purchasing policy and includes the following changes proposed to be incorporated into the amendments:

- a. Match state maximums related to competitive bidding thresholds; and
- b. Incorporate relevant City Code authorities for easy reference in the policy; and
- c. Codify operational practice of relevant budget authority and controls; and
- d. Codify operational practice of delegated contract execution authority.

The Council Finance Policy Subcommittee has made multiple reviews of the proposed policy. A redline of the changes including highlights of some adjustments proposed by City Attorney Hood after the policy committee review have been noted as well. City Administrator Martig will be presenting a summary of the proposed changes at the meeting. A presentation will be coming as a supplemental item.

The intent is to take input and determine any modifications or clarifications in preparation of potential action at the October 15 Council meeting.

Alternative Options:

- a. Refer back to committee to review items.
- b. Review for further discussion on October 15 rather than action.

Financial Impacts:

Not applicable.

Tentative Timelines:

October 15th - Consideration of approval by council.

