



Legislation Text

File #: 19-864, **Version:** 1

City Council Meeting Date: May 14, 2019

To: Mayor and City Council

From: Ben Martig, City Administrator

Review of Strategic Plan (2018-2020) through Quarter 1 2019

Action Requested:

Discussion only.

Summary Report:

Staff will present the Strategic Plan (2018-2022): Action Plan 2019 Quarter 1 Report on May 14, 2019. This report is a summary of progress at the Strategic Initiative level to date. With the hiring of Program Coordinator position, staff will be reviewing the details of action items and timeframes with possible revisions. Staff propose to present this higher level quarterly update to Council after each quarter has ended as well as a more detailed review at the end of each year.

This report contains a table for each of the six Strategic Priority areas with the Strategic Initiatives under each. Each item has a Project Status Indicator (see below) as well as narrative description summarizes what has been happening recently (under the analysis heading) and what is anticipated or recommended going forward (under the recommendations heading). Items that have strikethrough are completed.

Project Status Indicators: There are status indicators on each of the Strategic Initiatives in the shape of colored arrows.

- *Green “up” Arrow* = “On Track” - This indicates staff sees this item in good shape and on-task.
- *Yellow Box* = “Pay Attention” Staff sees some areas are probably in good shape others may be slipping. The item needs some attention.
- *Red “down” Arrow* = “Off Track” The item is definitely not on track and either needs attention or possibly represents a lower priority or staff for some reason. There should be understanding of “why” this item is in its status.
- *Blue Circle - Item Suspended* = This item was initially part of the plan but for some reason is not moving forward or no longer applicable. Narrative is provided to give more detail.

This report is still in draft format and may include some additional revisions in advance of the meeting. Additionally, a Powerpoint presentation will be sent as supplemental for the meeting.

Alternative Options:

Not applicable.

Financial Impacts:

Not applicable.

Tentative Timelines:

Not applicable.