



Legislation Text

File #: 19-799, **Version:** 1

City Council Meeting Date: April 2, 2019

To: City Council
City Administrator

From: Mayor Rhonda Pownell

Approve Costs for Mayor Pownell to attend the Minnesota Mayors Association 2019 Annual Conference and League of Minnesota Cities Annual Conference.

Action Requested:

The Northfield City Council approves reimbursement of costs for lodging, transportation and miscellaneous expenses for Mayor Pownell to attend the Minnesota Mayors Association 2019 Annual Conference in Stillwater on April 26-27 and the League of Minnesota Cities Annual Conference in Duluth on June 25-28 in the estimated amount of \$ 1,800.

Summary Report:

The City Council is being asked to approve reimbursement costs for attendance at the Minnesota Mayors Association 2019 Annual Conference (<https://www.lmc.org/page/1/2019MMA-Agenda.jsp?ssl=true>) in Stillwater on April 26-27 and the League of Minnesota Cities Annual Conference (<https://www.lmc.org/page/1/2019AC.jsp?ssl=true>) in Duluth on June 25-28, 2019.

City Council Motion M2012-022, adopted on February 6, 2012, requires that all City Council expenditures in excess of \$500 in a calendar year are to be brought to the Council for approval. Expenditures to-date are \$2,503.26.

Financial Impacts:

The estimated conference expenses are \$1,800. The Mayor/Council conference, travel & training budget has funds to cover the above costs as noted below:

ITEM	AMOUNT
Conferences, travel & training budget	\$23,790
Expenses to-date	\$2,994.99
Encumbered to-date	\$178.30
This Request	\$1,800
Balance	\$18,816.71