



## Legislation Text

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**City Council Meeting Date:** December 4, 2018

**To:** Mayor and City Council  
City Administrator

**From:** Brenda Angelstad, Finance Director  
Dave Bennett, Public Works Director

Consider Adopting the 2019-2023 Capital Improvement Plan (CIP).

**Action Requested:**

The Northfield City Council adopts the attached resolution approving the 2019-2023 Capital Improvement Plan.

**Summary Report:**

The Capital Improvement Plan has continued to be reviewed and revised since the initial budget work session in August. The CIP is a planning document, and future years may be modified as new projects and funding sources become available, or City goals change. The 2019 projects are for the most part, included in operating budgets across several City funds. The projects not included in the budget are large projects with outside funding sources (bonds). These will come back for project approval by City Council in 2019. Other projects and equipment may come back for Council approval even if they are in the budget, as we have purchasing and bid requirement policies in place that dictate when Council action is required. Adopting this CIP is giving staff direction to proceed with the 2019 project list.

A few changes to highlight from previous discussions on the CIP. The City has received State Bridge Bond Funds for Spring Creek Road Bridge replacement; this will now move the project to 2019. At the NCRC, staff have been working with the NCRC Corp. on their CIP. The NCRC Corp. has identified carpet replacement in 2019. The City will act as the financing conduct for the carpet and will repaid back over the improvement life from the NCRC Corp. The final additional item is at the Memorial Pool, funding from the park fund was added to make repairs to a broken pipe below the pool. This work will occur in the winter and spring of 2019.

A summary of the CIP, organized by funding source, is included in the packet. Final CIP books will be available on the City Website in January.

**Financial Impacts:**

The CIP is tied to the budget. It provides clear direction and transparency for staff, Council, and citizens.

**Tentative Timelines:**

Ideally the Capital Improvement Plan will be passed with the 2019 budget.

