



Legislation Text

File #: 18-436, **Version:** 1

City Council Meeting Date: September 4, 2018

To: City Council
City Administrator

From: Mayor Rhonda Pownell

Approve Costs for Mayor Pownell to attend the Women Mayors of America- White House Conference.

Action Requested:

The Northfield City Council approves reimbursement of costs for the registration, plane ticket, lodging, transportation and miscellaneous expenses for Mayor Pownell to attend the Women's Mayors of America - White House Conference on Wednesday, September 19- Friday, September 21, 2018 (Conference date Thursday, September 20, 2018) in the estimated amount of \$1,350.

Summary Report:

The City Council is being asked to approve reimbursement costs for attendance at the Women Mayors Of America- White House Conference in Washington, D.C., September 20, 2018. Information regarding the conference is included as an attachment.

City Council Motion M2012-022, adopted on February 6, 2012, requires that all City Council expenditures in excess of \$500 in a calendar year are to be brought to the Council for approval. Expenditures and encumbered to-date are \$3,924.41.

Financial Impacts:

The estimated conference expenses are \$1,350. The Mayor/Council conference, travel & training budget has funds to cover the above costs as noted below:

ITEM	AMOUNT
Conferences, travel & training budget	\$23,710.00
Expenses to-date	\$3,771.53
Encumbered to-date	\$5,475.56
This Request	\$1,350
Balance	\$13,112.91