



## Legislation Text

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**City Council Meeting Date:** December 6, 2016

**To:** Mayor and City Council  
City Administrator

**From:** Melanie Lammers, Finance Director  
Dave Bennett, Public Works Director

Consider Adopting the 2017-2021 Capital Improvement Plan (CIP)

**Action Requested:**

The Northfield City Council adopts the 2017-2021 Capital Improvement Plan

**Summary Report:**

The Capital Improvement Plan has been continuously discussed and modified since the initial budget work session in August. The CIP is a planning document, and future years may be modified as new projects and funding sources become available, or city goals change. The 2017 projects are for the most part, included in operating budgets across several City funds. The projects not included in the budget are large projects with outside funding sources (bonds). These will come back for project approval by City Council in 2017. Other projects and equipment may come back for Council approval even if they are in the budget, as we have purchasing and bid requirement policies in place that dictate when Council action is required. Adopting this CIP is giving staff direction to proceed with the 2017 project list.

Attached is a summary by financial impact of the Capital Improvement Plan. It is the same document that was received on November 15<sup>th</sup>, with the exception of an Influent Lift Pump that was added to the Waste Water plant in the amount of \$200,000. Final CIP books will be available on the City Website in January.

**Financial Impacts:**

The CIP is tied to the budget. It provides clear direction and transparency for staff, Council, and citizens.

**Tentative Timelines:**

Ideally the Capital Improvement Plan will be passed with the 2017 budget.