



Legislation Text

File #: 16-370, **Version:** 1

City Council Meeting Date: August 16, 2016

To: Mayor and City Council

From: Ben Martig, City Administrator

Consider Funding Request from Northfield Senior Citizens for a new sign.

Action Requested:

The Northfield City Council considers a motion to approve \$7,489 from the Wellness Center “Exterior Maintenance Fund” for contribution toward the purchase of a new digital message board sign.

Summary Report:

Attached is a request from Lynne Pederson, Director of the Northfield Senior Center requesting \$7,489 from the “Exterior Maintenance Fund” reserve for completion of electrical work and installation costs of a new message board sign. The attached letter explains the project in greater detail.

A description of the “Exterior Maintenance Fund” reserve is noted within Section 4.4 of the attached Amended Lease Agreement Wellness Center dated April 29, 2005 between the City of Northfield and Northfield Senior Citizens, Inc. The funds originated from Northfield Senior Citizens, Inc. as the tenant. There has not been any activity in this fund. The description does relate to “operating and maintenance” of the exterior of the facility. Staff believes that this appears to be an allowed use of the funds. However, it is not explicit regarding proposing a new addition to the facility.

There are other related reserve funds for this facility but do not relate to this request.

Gerry Gengenbach, Past President of the Northfield Senior Center, will be in attendance to answer any questions.

This is not an expense included in the 2016 budget. Therefore, a 2/3 majority vote of the City Council is required to authorize the expenditure.

Alternative Options:

Staff is not recommending any alternative actions. Further discussion or clarification as to the intent of the fund or definition of allowed expenses for this reserve fund may be appropriate.

Financial Impacts:

There is a balance of \$12,471.85 within this fund. There would be \$4,982.85 remaining in the fund if the \$7,489 expense were approved.

Tentative Timelines:

The sign is planned to be completed this year.