



## Legislation Details (With Text)

**File #:** Res. 2021-064      **Version:** 1      **Name:**  
**Type:** Resolution      **Status:** Passed  
**File created:** 6/14/2021      **In control:** City Council  
**On agenda:** 7/20/2021      **Final action:** 7/20/2021  
**Title:** Consider Budget Amendment and Accepting Bids and Awarding Contract - City Hall Safety and Security Improvements.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. 1 - Resolution - City Hall safety and security improvements Award, 2. 2-NORTHFIELD BID TABULATIONS, 3. 3-Project Process - City Hall Safety and Security Improvements -Current

Date	Ver.	Action By	Action	Result
7/20/2021	1	City Council	approve	Pass

**City Council Meeting Date:** July 20, 2021

**To:** Mayor and City Council  
City Administrator

**From:** David Bennett, Public Works Director/City Engineer  
Jayson Dwelle, Facilities Manager

Consider Budget Amendment and Accepting Bids and Awarding Contract - City Hall Safety and Security Improvements.

**Action Requested:**

Staff recommends approval of the attached Resolution authorizing a budget amendment and accepting bids and awarding the contract for the City Hall Safety and Security Project (FACL-2021-M26). (NOTE: this is a Budget Amendment and Requires a 5/7 Majority)

**Summary Report:**

The City Council is being asked to award the contract for the City Hall Safety and Security Project (FACL-2021-M26). The Plans and Specifications were completed by ATS&R, and at the June 1<sup>st</sup> City Council Meeting, the Council authorized the advertisement for bids via Resolution 2021-041. The ad for bid was published in the Northfield News, Minnesota Builders Exchange, and the City of Northfield website.

The project scope includes, but is not limited to, electronic locking devices, department level service area improvements, a central information desk, and corridor improvements. City Hall is currently ADA compliant and the improvement project elements will also be in compliance. Staff will work with the Contractor to add additional accessibility improvements including automatic door openers to the project.

The City received seven (7) competitive bids (Attachment 2), which were publicly opened and tabulated on

July 1st, 2021 at 2:00 p.m. The bids including base bid and all alternates ranged from \$606,000 to \$764,300 with the lowest responsible bidder being CM Construction with a total bid amount of \$606,000 and a total project cost of \$938,604. This compared to the architects estimate of \$550,054 and total project cost of \$833,814 .

Staff is recommending that the project be awarded. The safety and security of the staff and patrons remains a high priority at City Hall.

### Alternative Options:

Staff does not recommend any alternative actions outside of considering award of contract.

### Financial Impacts:

The funding tables at the time of contract award are shown below. In addition, funding for the 1% for the arts is included with the project. This project does require a budget amendment. At plan approval staff discussed use of American Rescue Plan Funding, however full guidance isn't available on use of those funds so staff is recommending use of General Fund Reserves.

City Hall Safety Improvements	
	ESTIMATED COSTS
Construction Cost	\$662,346
ADA Door Opertors	\$15,000
1% for Arts	\$6,623
Services/Fee/Testing/Permits	\$77,900
Furniture Fixtures Equipment	\$110,500
Contingency (10%)	\$66,235
<b>PROJECT COSTS</b>	<b>\$938,604</b>
TOTAL PROJECT FUNDING	
FUNDING SOURCE	ESTIMATED FUNDING
Motor Vehicle Fund	\$45,817
Wastewater Fund	\$16,600
Storm Water Fund	\$16,600
Water Fund	\$16,600
Garbage Fund	\$16,600
General Fund Reserves	\$826,387
<b>TOTAL FUNDING</b>	<b>\$938,604</b>

### Tentative Timelines:

See the Project Process for upcoming project milestones.

