



## Legislation Details (With Text)

**File #:** 21-029      **Version:** 1      **Name:**  
**Type:** Information/Discussion Item      **Status:** Agenda Ready  
**File created:** 12/9/2020      **In control:** City Council  
**On agenda:** 1/12/2021      **Final action:**  
**Title:** Review of Council Rules of Business.  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** 1. 1 - Rules of Business approved 01222019 with appendices

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

**City Council Meeting Date:** January 12, 2021

**To:** Mayor and City Council

**From:** Ben Martig, City Administrator

Review of Council Rules of Business.

### Action Requested:

Discussion only. If there are any proposed modifications staff is suggesting to consider those for the meeting on January 19<sup>th</sup>. If there are no modifications there is no need for any further action.

### Summary Report:

The Northfield City Council typically reviews the adopted Rules of Business annually for any potential modifications. Attached is the current version of the Rules of Business for your review.

The only area currently under review is if there is an opportunity to clarify the role of “liaison” and “ex-officio” in the document. As noted last regular meeting, this issue is planned to be reviewed in the broader review of board and commission governance ordinance provisions in 2021. However, providing some definition of these and how they are appointed and confirmed may be useful in the interim. Staff intends to provide some additional thoughts on this prior to the meeting.

Otherwise, the intent is to go through the current Council Rules of Business for discussion and a refresher. If there are areas for discussion for revision this is a good time to bring those up for discussion.

### Alternative Options:

Not applicable

### Financial Impacts:

Not applicable.

**Tentative Timelines:**

Any revisions propose for January 19<sup>th</sup> consideration by Council.