



Legislation Details (With Text)

File #: 20-086 **Version:** 1 **Name:**
Type: Information/Discussion Item **Status:** Agenda Ready
File created: 2/3/2020 **In control:** Heritage Preservation Commission
On agenda: 2/5/2020 **Final action:**
Title: Work Session Agenda

Sponsors:

Indexes:

Code sections:

Attachments: 1. CC Rules of Business & Meeting Rules, 2. Roberts Rules of Order Cheat Sheet, 3. Conservation District Information, 4. Historic District Information, 5. Local Designation Information, 6. Landmark Designation Information, 7. National Registry Designation Information, 8. Districts in Context, 9. Establishing Criteria for Historical Significance, 10. LDC 8.5.7 Heritage Preservation Site Designation, 11. Local Designation Criteria, 12. National Register Criteria, 13. Our Camp (Commission Assistance & Mentoring Program), 14. Possible Designations List

Date	Ver.	Action By	Action	Result
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DATE: January 8, 2020

TO: Members of the Northfield Heritage Preservation Commission

FROM: Mikayla Schmidt, City Planner

Work Session Agenda

SUMMARY:

February 2020 Work Session

4:30 - 7:30PM; includes regular HPC Session

Link to HPC Action Plan 2019: <https://tinyurl.com/vm8btzn>

NB: This time does include the regular HPC business meeting; the quicker we resolve regular HPC business, the more time we have for the work session.

Discussion time limits are guidelines.

1. Report from Chair about discussions with City staff and time commitments (15 minutes)
 - a. Level of preservation law familiarity required for HPC
2. Review of action plan
 - a. Yearly event calendar: <https://tinyurl.com/unz22t6>
 - i. We need to continue to be guided by the yearly calendar
 - b. Recalibrate 2020 priorities (30 minutes)

- i. What resources do we need to achieve our goals?
 - c. Update 2019 HPC Action Plan with 2020 priorities/changes
- 3. What worked/what didn't for HPC meeting in last six months
 - a. Chair will be further tightening meetings according to Robert's Rules (recording meetings).
 - i. Need to keep discussion exactly on topic for each agenda item
 - b. Should we turn Shadowing reports to a two-minute spoken summary in Reports and Discussion Items? (5 minutes) - *we need to continue our shadowing practice!*
 - c. Open discussion on improving HPC meetings/agenda (20 minutes)
- 4. Discussion of St Olaf neighborhood actions in Westside (5 minutes)
- 5. Update on Northstar Hotel (5 minutes) - if needed
- 6. Possible properties for local designation (20 minutes)
- 7. 2020/2021 Conference potential (10 minutes)
- 8. Schedule next work session.