



## Legislation Details (With Text)

**File #:** Res. 2019-054      **Version:** 1      **Name:**

**Type:** Resolution      **Status:** Passed

**File created:** 5/9/2019      **In control:** City Council

**On agenda:** 6/4/2019      **Final action:** 6/4/2019

**Title:** Consider Resolution Approving Plans and Specifications and Order Advertisement for Bids for Depot and Transit Hub Site Improvement Project.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. 1 - Resolution Approve Plans and Specifications, 2. 2 - Project Process - Transit Hub Site, 3. 3 - NF140077 - Northfield Transit Hub Plans

Date	Ver.	Action By	Action	Result
6/4/2019	1	City Council	approve	Pass

**City Council Meeting Date:** June 4, 2019

**To:** Mayor and City Council  
City Administrator

**From:** David E. Bennett, Public Works Director/City Engineer

**Subject:**

Consider Resolution Approving Plans and Specifications and Order Advertisement for Bids for Depot and Transit Hub Site Improvement Project.

**Action Requested:**

The Northfield City Council considers approving the attached Resolution approving the plans and specifications and authorizing the advertisement for bids for the Depot and Transit Hub Site Improvement Project.

**Summary Report:**

The City Council is being asked to pass a resolution approving the plans and specifications and authorizing the advertisement for bids for the Depot and Transit Hub Site Improvement Project.

The proposed project includes the construction of a site drive aisle and parking lot to serve both the future transit hub and Depot. Site infrastructure will be in place to allow for the construction of the transit hub building in the future.

The improvement will provide the necessary ADA access to the Depot building to allow for the final certificate of occupancy. Project will also include parking lot and pedestrian scale lighting.

When the Depot was relocated to the site, the Save the Depot Group completed contamination cleanup of the

site. Staff has reviewed and consulted with a firm that specializes in contamination cleanup. We believe that the contamination cleanup should be complete; however, we are planning an additional contingency in the project should something be encountered on the site.

The plans for the project are attached (Attachment 3).

Staff is recommending the City Council approve the attached resolution and authorize the advertisement for bids for the Depot and Transit Hub Site Improvement Project.

Staff is concurrently working on reviewing legal agreements and processes related to the City receiving at a minimum easement rights as well as potential fee title ownership of the access drive. More information will be coming at a future meeting.

**Alternative Options:**

The City Council has the option after bidding to consider award of the project.

**Financial Impacts:**

Below are the project costs and the proposed funding source for the project is TIF 4.

ESTIMATED TOTAL PROJECT COSTS	
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Construction	\$250,000
Contingency (10%)	\$25,000
Contamination Contingency	\$25,000
Construction Total	\$300,000
Overhead (15%)	\$45,000
<b>PROJECT COSTS</b>	<b>\$345,000</b>

FUNDING SOURCE	ESTIMATED FUNDING
TIF 4	\$345,000
<b>TOTAL FUNDING</b>	<b>\$345,000</b>

Current estimates of available TIF 4 Funds is approximately \$375,000.

**Tentative Timelines:**

The bids will be received on July 11, 2019 with projected award on July 23, 2019. Construction is expected to be completed in the fall of 2019.