



## Legislation Details (With Text)

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**File created:** 12/11/2018      **In control:** Heritage Preservation Commission  
**On agenda:** 12/13/2018      **Final action:**  
**Title:** Discussion on Revisions to Sign Code for Historic District  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** 1. HPC Signage Revision 11-2-18, 2. Signage regs from other communities

Date	Ver.	Action By	Action	Result
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**DATE:** December 13, 2018

**TO:** Members of the Northfield Heritage Preservation Commission

**FROM:** Scott Tempel, City Planner

Discussion on Revisions to Sign Code for Historic District

### **ACTION REQUESTED:**

Discussion on proposed changes to sign regulations in the Historic District.

### **SUMMARY:**

A subcommittee of the HPC reviewed the signage regulations in the Land Development Code (LDC) earlier this year. The goal is to eliminate ambiguous language and address issues with fonts, logos, and modern features like phone numbers and websites.

The HPC provided comments at its August meeting, which are incorporated into the draft language provided this month. The Commission is asked to review the proposed changes and suggest any additional revisions.

The HPC held a public information meeting before Thanksgiving where downtown business owners were invited for coffee and donuts at the Archer House. No business or building owners attended.

Staff is recommending the HPC revisit the regulations one last time and forward the proposed changes to the planning commission.

### **TIMELINE:**

A Land Development Code (LDC) text amendment follows a Type 4 Development Review Procedure as established in Section 8.4.7 of the LDC. Once the language changes are reviewed and approved by the HPC, the proposed LDC text amendment is forwarded to the Planning Commission for review,

where a public hearing will also be conducted. A recommendation from the Planning Commission will then be forwarded to the City Council for consideration. LDC Amendments require approval by Ordinance, and this process takes approximately two months.