



Legislation Text

File #: 17-1106, **Version:** 1

City Council Meeting Date: November 14, 2017

To: Mayor and City Council
City Administrator

From: Justin Wagner, Utilities Manager

Consider Motion Approving Hall Avenue Water Tower Maintenance Change Order

Action Requested:

The Northfield City Council considers a Motion approving the Hall Avenue Water Tower Maintenance Change Order.

Summary Report:

The City Council is being asked to approve the change order for the Hall Avenue Water Tower Maintenance contract. General Construction Services, Inc. of Somerset, WI was originally approved to complete minor rehabilitation items on the Hall Avenue water tower for \$5,500.00. After completing the approved items, it was noted there was need for additional work to be completed on the water tower. The three items including replacing a pressure vacuum vent (\$5,800.00), removing and replacing the overflow outlet and screen (\$1,820.00) and welding a failed roof seam on the tank (\$780.00) for a total change order request of \$8,400.00.

City staff consulted with Bolton and Menk, Inc. regarding the change order request and it was determined that those items needed to be completed for proper maintenance and protection of the water tower. Staff instructed these items be completed as the contractor was on site and able to complete these items in a timely manner.

Pursuant the City's Change Order Policy, adopted in 1994, any change order request over 10% of the total cost is required to be approved by the City Council.

Alternative Options:

The project is completed and the approval of the change order is required to close out the contract.

Financial Impacts:

The project and the change order were funded from the City's Water Enterprise Fund's operating budget. The total change order was \$8,400.00.

Tentative Timelines:

Project is complete, including the requested change order.