



Legislation Text

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**File #:** 18-267, **Version:** 1

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**City Council Meeting Date:** May 15, 2018

**To:** Mayor and City Council  
City Administrator

**From:** Deb Little, City Clerk

Consider Community Event In-Kind Grant Support

**Action Requested:**

The Northfield City Council:

1. Approves in-kind community grant support and events (as of May 10, 2018) as shown highlighted on attachment 1;
2. Determines that the events 1) promote the health, safety and welfare of the city, and 2) do not have as its primary objective the benefit of a private interest; and
3. Authorizes staff to enter into license agreements with event sponsors using the City's cooperative license agreement template for community events.

**Summary Report:**

The 2018 budget includes \$42,175 for community event in-kind grant support. To-date, the City has received and processed two additional community event applications for June events. A brief summary of the events is shown on attachment 1 (events to be approved are highlighted in yellow). Staff anticipates at least 12 additional applications for regularly reoccurring or new events that we have heard about (attachment 2).

The community events page on the City's website contains the policy and related information and can be viewed here: <http://www.ci.northfield.mn.us/Index.aspx?NID=628> or through the link in attachment 3.

In 2015, Council authorized staff to enter into license agreements with event sponsors using the City's standard cooperative license agreement template for community events. As noted above, this process is proposed for 2018. Other than minor technical updates, the agreement template has remained the same.

Additional approvals and requests for in-kind grant support will be brought to Council at a future date. Any requested deviations from the community events policy or standard license agreement will also be brought back to Council for review and consideration.

**Alternative Options:**

City Council could modify or deny the proposed in-kind grant awards.

**Financial Impacts:**

The 2018 budget includes \$42,175 for community event in-kind grant support. The requests to-date total \$3,600 as shown on attachment 1. In-kind grant requests for the reoccurring events are estimated at \$35,920. This

estimate is based on past requests and using updated staff salary costs. The exact amount will not be known until the applications are received and reviewed by staff. This would leave approximately \$2,655 of in-kind grant assistance available.

**Tentative Timelines:**

Staff will bring additional requests for in kind grant assistance as they are received and processed by staff.