



Legislation Text

File #: 21-394, **Version:** 1

City Council Meeting Date: July 13, 2021

To: Mayor and City Council
City Administrator

From: Communications & Human Resources Director Mahowald

Consider Approval of Updated Handbook Policy 4.25 (Personal Use of City Property).

Action Requested:

The Northfield City Council approves a Motion adopting the attached updated Handbook Policy regarding Personal Use of City Property.

Summary Report:

This policy was last updated in 2007. IT staff recommended updated language to the sections covering telephone use and cellular phone use to reflect current operational needs.

Alternative Options:

None.

Financial Impacts:

None.

Tentative Timelines:

Staff recommends consideration of approval of Handbook Policy 4.25 Personal Use of City Property to be effective July 13, 2021.