



Legislation Text

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**File #:** 21-503, **Version:** 1

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**City Council Meeting Date:** September 7, 2021

**To:** Mayor and City Council  
City Administrator

**From:** Lynette Peterson, City Clerk

Consider Community Event In-Kind Grant Support.

**Action Requested:**

The Northfield City Council:

1. Approves in-kind community grant support and events (as of August 31, 2021) as shown on attachment 1;
2. Determines that the events 1) promote the health, safety and welfare of the city, and 2) do not have as its primary objective the benefit of a private interest; and
3. Authorizes staff to enter into license agreements with event sponsors using the City's cooperative license agreement template for community events.

**Summary Report:**

The 2021 budget includes \$47,900 for community event in-kind grant support. (The previous reports indicated incorrect amount of \$46,500 which was the 2020 budget amount.) This number identifies time wages incurred by the City in putting on events. This number does not impact the budget and is an internal cost for tracking purposes. To-date, the City has received 22 community event applications. Many of these events are still in the review process and will be on upcoming meeting agendas for consideration.

The community events page on the City's website contains the policy and related information and can be viewed here: <http://www.ci.northfield.mn.us/Index.aspx?NID=628> or through the link in attachment 2.

In 2015, Council authorized staff to enter into license agreements with event sponsors using the City's standard cooperative license agreement template for community events. As noted above, this process is proposed for 2021. Other than minor technical updates, the agreement template has remained the same.

Additional approvals and requests for in-kind grant support will be brought to Council at a future date. Requested deviations from the community events policy or standard license agreement will be brought back to Council for review and consideration.

**Alternative Options:**

City Council could modify or deny the proposed in-kind grant awards.

**Financial Impacts:**

The 2021 budget includes \$47,900 for community event in-kind grant support. The requests to-date total

\$48,715 as shown on attachment 1. This number identifies time wages incurred by the City in putting on events. This number does not impact the budget and is an internal cost for tracking purposes. This year's number currently reflects \$655 over budget for this year's community events in-kind support as after review of events, a new calculations have been used for all events and a few items were added to the DJJD event which includes removal of a parklet and the moving of portable toilets for the event.

**Tentative Timelines:**

N/A