



Legislation Text

File #: 17-1164, **Version:** 1

City Council Meeting Date: December 12, 2017

To: Mayor & City Council
City Administrator

From: Councilor Suzie Nakasian

Approve Reimbursement Costs for Councilor Nakasian Related to 2017 NLC City Summit Conference and Attendance at Rice Steele 911 Joint Powers Board meetings.

Action Requested:

The Northfield City Council approves reimbursement of costs for additional expenses for Councilor Suzie Nakasian related to attendance of the NLC City Summit, held November 15-18, 2017, in the amount of \$566.71 and mileage reimbursement for 2017 attendance of the Rice Steele 911 Joint Powers Board meetings in the amount of \$280.55.

Summary Report:

The City Council is being asked to approve additional reimbursement costs for attendance at the NLC City Summit, held November 15-18, 2017 in the amount of \$566.71. The City Council approved expenses in the estimated amount of \$1,035 on September 19, 2017 via Motion M2017-103 for requested expenses for registration fees in the amount of \$635 and anticipated lodging expenses of \$400. Additional expenses incurred included airfare, bag check fees, transportation, meals and parking totaling \$566.71.

The City Council is also being asked to reimburse mileage for attendance at 9 Rice Steele 911 Joint Powers Board meetings (6 in Owatonna and 3 in Faribault) in the amount of \$280.55.

City Council Motion M2012-022, adopted on February 6, 2012, requires that all City Council expenditures in excess of \$500 in a calendar year are to be brought to the Council for approval. Expenditures to-date are \$1,443.

Financial Impacts:

The requested expense reimbursement is \$847.26. The Mayor/Council conference, travel & training budget has funds to cover the above costs as noted below:

ITEM	AMOUNT
Conferences, travel & training budget	\$22,250.00
Expenses to-date	\$6,075.94
Encumbered to-date	\$630.66

This Request	\$847.26
Balance	\$14,696.14