



## Legislation Text

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**File #:** 20-013, **Version:** 1

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**City Council Meeting Date:** January 7, 2020

**To:** Mayor and City Council

**From:** Ben Martig, City Administrator

Update of Resolution for Request for Local Sales Tax Authorization from the State of Minnesota.

**Action Requested:**

Update and questions are only planned at this time.

**Summary Report:**

The City Council had expressed interest to further pursue this option during the 2020 budget development process as a way to increase parks and recreation capital improvements. As we previously discussed, the new State law requires a detailed Council resolution to be approved by the end of January should we want to pursue the possibility of a special referendum question in November. Staff plans to provide a short update on the topic at this January 7<sup>th</sup> meeting including information on the survey that has been mailed to residents. Additionally, we have a longer discussion period programmed for our January 14<sup>th</sup> work session and leaving open an opportunity for Council to act at the end of January with the regular meeting on January 21<sup>st</sup>.

Over the past few weeks, staff has been diligently working with [Fieldstone Research](https://fieldstonemarketresearch.com/) on the development and deployment of a resident survey (see final version attached) around their perceptions and opinions related to parks and recreation in Northfield. The purpose of the survey is to gather feedback as a resource for staff and the City Council to evaluate in the context of upcoming policy considerations for the Council related to the possibility of requesting Legislative authority to hold a referendum question to Northfield voters this November related to implementation of a local option sales tax.

Fieldstone Research is the division of Neuger Communications Group that focuses on assessment and measurement and uses a variety of analytical tools. It is designed to provide objective, third-party analysis of market trends, employee and customer perceptions, investment analysis, web analytics and campaign evaluations. Staff worked on topic areas and content with Fieldstone Research for them to use in developing questions.

Due to limited time to have full Council review (no meetings scheduled in December), staff reached out to Mayor Pownell for assignment of an ad hoc group of three Councilors (any more would constitute a quorum) to give some input on the content of the questions as well as clarifying items related to the structure of the survey. Mayor Pownell, Councilor Zweifel and Councilor Peterson White were the ones who provided some perspectives, thoughts and ideas that Fieldstone used in the final survey development. We relied on the professional expertise of Fieldstone Research for the technical items such as how questions were posed and the response options.

Staff has been promoting the survey to the public and will continue to do so. We are optimistic that we will get a response that will generate a statistically significant response from the community. However, we would really like to get as high of a turnout as possible. So, we encourage you to share with others the survey and ask that they complete it as we will be using it as one tool in our upcoming policy considerations.

The surveys are requested to be completed by **January 10<sup>th</sup>** and Fieldstone will begin tabulation of results and analysis of questions thereafter to be available **for the January 14<sup>th</sup> Work Session**.

Staff is developing a presentation update for the City Council that will be distributed as a supplemental memo.

**Alternative Options:**

Not applicable

**Financial Impacts:**

Not applicable

**Tentative Timelines:**

January 14<sup>th</sup> - Council Work Session Discussion

January 21<sup>st</sup> - Council Resolution Consideration

\* Timelines thereafter in development to be provided in a presentation.