



Legislation Text

File #: 17-935, **Version:** 1

City Council Meeting Date: August 8, 2017

To: Mayor and City Council

From: Ben Martig, City Administrator

Public Hearing on Proposed Charter Amendment to Section 3.8 Subd. 2.

Action Requested:

The Northfield City Council holds a Public Hearing on Charter Amendments Proposed to be Adopted by Ordinance.

Summary Report:

The Northfield Charter Commission adopted the attached proposed changes to Northfield Charter Section 3.8, Subd. 2 at their May 25, 2017 meeting. Charter Commission Member Lance Heisler submitted the attached amendment and request that the proposed amendment be placed for consideration on an upcoming City Council agenda. Staff prepared the proposed amendment in ordinance form. The City Council received the amendment and adopted Resolution 2017-054 on Tuesday, June 20, 2017. The City Council adopted Resolution 2017-055 on Tuesday, July 11, 2017, calling for a public hearing on the proposed amendments.

The attached 2011 memo from City Attorney Chris Hood details the procedure for the Charter Commission to Seek Amendments to the Northfield City Charter.

There will be a public hearing only at this meeting. City Administrator Martig will provide a presentation on the topic. Additionally, Charter Chair Lance Heisler will present commentary on the proposed amendment.

The scheduled first reading of the ordinance is on August 22 that would include opportunity for Council discussion on the issue. The council will need to consider the ordinance as proposed by the Charter Commission. There may be consideration of suggested amendments by the Council but only after consideration of the ordinance as proposed.

Alternative Options:

Not applicable.

Financial Impacts:

Not applicable.

Tentative Timelines:

Item	Date	Timeline
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Council receives proposed amendment - Res. 2017-054	6/20/2017	
Presentation & calling for public hearing - Res. 2017-055	7/11/2017	
Public hearing notice published	7/19/2017	Within one month after the City Council receives the proposed ordinance from the Charter Commission
Public Hearing	8/8/2017	At least two weeks, but not more than one month after the notice is published
First reading of ordinance	8/22/2017	Within one month of the public hearing.
Second reading of ordinance (if first reading is adopted unanimously).	9/5/2017	
Publication of ordinance (if second reading of ordinance is adopted unanimously)	9/13/2017	
Ordinance becomes effective	12/12/2017	Ordinance becomes effective 90 days after publication

* If the first reading is not approved, the City Council could choose to pursue other proposed amendments to the Charter Commission if there is a feeling that clarification is appropriate within this section.