



Legislation Text

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**File #:** 18-519, **Version:** 1

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**City Council Meeting Date:** October 16, 2018

**To:** Mayor and City Council  
City Administrator

**From:** Council Member Suzie Nakasian

Approve Reimbursement of Costs for Council Member Suzie Nakasian for Hotel Expenses Related to Coalition of Greater Minnesota Cities Conference July 25 & 26, 2018.

**Action Requested:**

The Northfield City Council approves reimbursement of costs for the lodging on July 25 & 26, 2018 for Council Member Nakasian for attendance at the Coalition of Greater Minnesota Cities Conference July 25-27, 2018 in the amount of \$216.60.

**Summary Report:**

The City Council is being asked to approve reimbursement costs for lodging while attending the Coalition of Greater Minnesota Cities Conference in Mankato July 25 & 26, 2018.

City Council Motion M2012-022, adopted on February 6, 2012, requires that all City Council expenditures in excess of \$500 in a calendar year are to be brought to the Council for approval. Expenditures and encumbered funds to-date are \$2,899.

**Financial Impacts:**

The requested reimbursement for expenses is \$216.60. The Mayor/Council conference, travel & training budget has funds to cover the above costs as noted below:

<b>ITEM</b>	<b>AMOUNT</b>
Conferences, travel & training budget	\$23,710.00
Expenses to-date	4,020.12
Encumbered to-date	5,634.31
This Request	\$216.60
<b>Balance</b>	<b>\$13,838.97</b>