



Legislation Text

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**File #:** 18-433, **Version:** 1

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**City Council Meeting Date:** September 4, 2018

**To:** Mayor and City Council  
City Administrator

**From:** Deb Little, City Clerk

Consider Community Event In-Kind Grant Support.

**Action Requested:**

The Northfield City Council:

1. Approves in-kind community grant support and events (as of August 29, 2018) as shown highlighted on attachment 1;
2. Determines that the events 1) promote the health, safety and welfare of the city, and 2) do not have as its primary objective the benefit of a private interest; and
3. Authorizes staff to enter into license agreements with event sponsors using the City's cooperative license agreement template for community events.

**Summary Report:**

The 2018 budget includes \$42,175 for community event in-kind grant support. To-date, the City has received and processed four additional community event applications or amendments to applications. A brief summary of the events is shown on attachment 1 (events to be approved are highlighted in yellow). Staff anticipates three additional applications for regularly reoccurring events noted on attachment 1. Any additional approvals and requests for in-kind grant support will be brought to Council at a future date.

The community events page on the City's website contains the policy and related information and can be viewed here: <http://www.ci.northfield.mn.us/Index.aspx?NID=628> or through the link in attachment 2.

In 2015, Council authorized staff to enter into license agreements with event sponsors using the City's standard cooperative license agreement template for community events. As noted above, this process is proposed for 2018. Other than minor technical updates, the agreement template has remained the same.

**Alternative Options:**

City Council could modify or deny the proposed in-kind grant awards.

**Financial Impacts:**

The 2018 budget includes \$42,175 for community event in-kind grant support. The requests to-date total \$41,115 as shown on attachment 1. This would leave approximately \$1,060 of in-kind grant assistance available.

**Tentative Timelines:**

Staff will bring additional requests for in kind grant assistance as they are received and processed.