



Legislation Details (With Text)

**File #:** 20-114      **Version:** 1      **Name:**

**Type:** Motion      **Status:** Passed

**File created:** 2/10/2020      **In control:** City Council

**On agenda:** 2/18/2020      **Final action:**

**Title:** Consider Approval of Proposed Amendments to Strategic Plan.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Northfield-One Page Summary\_021220\_for Council approval

Date	Ver.	Action By	Action	Result
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**City Council Meeting Date:** February 18, 2020

**To:** Mayor and City Council  
City Administrator

**From:** Ben Martig, City Administrator

Consider Approval of Proposed Amendments to Strategic Plan.

**Action Requested:**

The Northfield City Council approves a motion supporting changes to the Strategic Plan.

**Summary Report:**

City Administrator Martig presented proposed amendments to some of the strategic plan targets, key outcome indicators and strategic initiatives at the February 4, 2020 City Council meeting. Based on feedback from Council a revised version of the proposed edits is attached and summarized below.

The following is a summary of the modifications to the Strategic Priorities:

- 1) Economic Development
  - a. Change the Key Outcome Indicator (KOI) and Targets to be based on permit values instead of EMV. This will be a better indicated of real “growth” of our tax base which is the intent. Alternatively, valuation more reflects changing market values of existing and new properties.
  - b. Remove two KOIs. Events attendance is not something we currently track across most events. Pull factor doesn’t necessarily tell anything about tourism.
- 2) Affordable Housing
  - a. No changes to targets.
  - b. Added language to clarify definitions of “workforce and affordable” housing goals. These were reviewed and unanimously supported by the HRA.
- 3) Infrastructure

- a. Refining language to focus on pavement and stormwater under the systems section.
  - b. The Liquor Store project is not moving forward as quickly as originally anticipated. Change to scope of project to have goal of site selected by end of 2020.
  - c. Added some specificity to the internet satisfaction by adding a date.
- 4) Diversity, Equity and Inclusion
- a. The initial targets under increasing staff and volunteer diversity were modified to state we are working toward these goals.
  - b. Modified the target around city service delivery as it was recognized that baseline data on city service accessibility needs to be gathered before an increase in accessibility can be determine.
- 5) Operational Effectiveness
- a. Overall this section was much more ambitious than current staff capacity can provide. Leadership discussed more achievable suggestions and ones that will be helpful for reaching overall goals.
  - b. Modified complete staffing analysis for entire city staff to several departments
  - c. Added Offer staff training and support as this is an important piece of Operational Effectiveness and it fits better with actual operations.
  - d. Removed Community Engagement plan as aspects are included in Communications work. It also did not make sense to include a generic community engagement plan that wasn't tied to projects.
- 6) Climate Change Impacts
- a. Modified wording to better fit with the actual process of the Climate Action Plan development and implementation.

**Alternative Options:**

Not applicable.

**Financial Impacts:**

Not applicable.

**Tentative Timelines:**

February 4, 2020 - Presentation and discussion with Council

February 18, 2020 - Approval of changes.