



Legislation Details (With Text)

**File #:** 17-1096      **Version:** 1      **Name:**  
**Type:** Information/Discussion Item      **Status:** Agenda Ready  
**File created:** 11/8/2017      **In control:** Human Rights Commission  
**On agenda:** 11/9/2017      **Final action:**  
**Title:** Discussion of Board and Commission training event.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. 1 - Northfield - Effective Meeting, 2. 2 - Rules of Business Final Adopted 3 21 17

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

**City Council Meeting Date:** November 9, 2017

**To:** Human Rights Commission

**From:** Ben Martig, City Administrator

Discussion of Board and commission training event.

**Action Requested:**

None.

**Summary Report:**

The City offered training on running effective meetings as presented by the League of Women Voters on October 25. Attached is the presentation.

Some members attended the meeting. Staff suggests a discussion of some of the things learned and ideas related to the training. There has been some interest related to some length of Human Rights Commission meetings. Placing a time limit on meetings may be one idea for discussion amongst the Commission.

Staff also attached the Rules of Business that is approved by Council and applies to the Human Rights Commission.

**Alternative Options:**

None.

**Financial Impacts:**

None.

**Tentative Timelines:**

N/A

