



Legislation Details (With Text)

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**On agenda:** 5/21/2019      **Final action:**

**Title:** Review and Discussion on Proposed 2020-2021 Budget Timeline

**Sponsors:**

**Indexes:**

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**Attachments:** 1. 1 - 2020-2021 Council Budget Calendar

Date	Ver.	Action By	Action	Result
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**City Council Meeting Date:** May 21, 2019

**To:** Mayor and City Council

**From:** Ben Martig, City Administrator  
Brenda Angelstad, Finance Director

Review and Discussion on Proposed 2020-2021 Budget Timeline

**Action Requested:**  
Discussion only.

**Summary Report:**

Finance Director Angelstad and City Administrator Martig have developed the attached proposed 2020-2021 budget planning calendar. The proposed 2020-2021 budget has two primary goals for this upcoming year. First, we are attempting to complete internal budget estimating for existing personnel impacts and existing/committed debt service schedules early in the budget process. Second, we are attempting to concentrate our budget discussions to specific meeting nights in July, August and September that would focus on only budget related topics.

We believe completing the personnel and debt service under this schedule will allow staff and council to have more meaningful discussions on budget alternatives by having some of our more major fixed expenses clear early in our discussions. We have also included four potential public engagement/education opportunities during the budget planning process.

There are significant details on the budget we will be further discussing but wanted to first share the overall meeting schedule then build in more detail after. We welcome any related questions, comments or concerns related to our review of the budget calendar and process that the Council may have.

**Alternative Options:**

Staff welcomes suggested amendments or clarifications in the schedule.

Staff would entertain feedback related to the proposed schedule. We'd like to firm up the schedule to further build in plans for our internal processes in development of the budget. If we don't get any additional thoughts we expect to be using this schedule and updating as we move through the process.

**Financial Impacts:**

Not applicable.

**Tentative Timelines:**

See attached timeline.