



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
ci.northfield.mn.us

Meeting Minutes - Final Heritage Preservation Commission

Thursday, January 14, 2021

4:00 PM

[GoTo Meeting](#)

Rollcall

Present: 6 - Chair Jason Menard, Barbara Evans, Alice Thomas, Baird Jarman, Clifford Clark and Michael Meehan

Absent: 1 - Jan Gilblom

Commissioners gave brief introductions of each other and welcomed Baird Jarman to the HPC!

Also present: Youth reps - Anna Nesseth, Basil Maciolek, Steve Schmidt with Schmidt Homes, City Planner Mikayla Schmidt, Administrative Associate Kari Bonde.

CALL TO ORDER AND APPROVAL OF AGENDA

Chair Menard called the meeting to order at 4:05pm noting Commissioner Gilblom will be absent.

A motion was made by Commissioner Evans, seconded by Commissioner Clark to approve the agenda. The motion carried by the following vote:

Yes: 6 - Chair Menard, Commissioner Evans, Commissioner Thomas, Commissioner Jarman, Commissioner Clark and Commissioner Meehan

APPROVAL OF MINUTES

1. [21-030](#) December 2, 2020 HPC Meeting Minutes

Attachments: [12-02-2020 HPC Meeting Minutes](#)

A motion was made by Commissioner Evans, seconded by Commissioner Clark to approve the 12-2-2020 meeting minutes. The motion carried by the following vote:

Yes: 6 - Chair Menard, Commissioner Evans, Commissioner Thomas, Commissioner Jarman, Commissioner Clark and Commissioner Meehan

NEW BUSINESS ITEMS

2. [BC 21-001](#) Certificate of Appropriateness for Proposed Changes to the Northfield News Building Façade.

- Attachments:** [1 - Proposed Changes - Arch. Drawings](#)
[2 - Proposed Changes - Color](#)
[3 - Color Swatches - Benjamin Moore](#)
[4 - Window Details](#)
[5 - Pages from Nfld Downtown Preservation Design Guidelines](#)
[6 - Northfield News Building - Fire](#)
[7 - Northfield News Building - Fire 2](#)
[8 - 300 Block of Division - Snow Storm](#)

City Planner Mikayla Schmidt introduced this item. She gave a brief presentation of the item and introduced the applicant, Steve Schmidt.

Steve Schmidt gave additional information and answered questions posed by the commissioners.

A discussion was had regarding color clarification.

City Planner Mikayla Schmidt noted that a formal sign permit has not yet been received by City staff.

A motion was made by Chair Menard, seconded by Commissioner Evans to approve the Certificate of Appropriateness for Proposed Changes to the Northfield News Building Facade and with flexibility on removal of paint, if possible, on the brick and the stone. The motion carried by the following vote:

Yes: 6 - Chair Menard, Commissioner Evans, Commissioner Thomas, Commissioner Jarman, Commissioner Clark and Commissioner Meehan

3. [21-031](#) 2021 Proposed HPC Meeting Schedule

Attachments: [2021 HPC Meeting Schedule](#)

A motion was made by Commissioner Evans, seconded by Commissioner Clark, to approve the 2021 Proposed HPC Meeting Schedule. The motion carried by the following vote:

Yes: 6 - Chair Menard, Commissioner Evans, Commissioner Thomas, Commissioner Jarman, Commissioner Clark and Commissioner Meehan

REPORTS FROM CHAIR AND COMMISSION MEMBERS

4. [21-032](#) Commissioner Shadowing Reports

No shadowing reports to report on.

STAFF UPDATE

5. [21-033](#) Staff Updates

City Planner Mikayla Schmidt gave an update regarding the Northfield Depot and its designation of a heritage preservation site.

ADJOURNMENT

Meeting adjourned at 5:02pm.