



# City of Northfield

City Hall  
801 Washington Street  
Northfield, MN 55057  
ci.northfield.mn.us

## Meeting Minutes - Final City Council

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Tuesday, January 19, 2021

6:00 PM

GoToMeeting

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### 6:00 PM - REGULAR AGENDA CALL TO ORDER

*Mayor Pownell called the meeting to order at 6:01 p.m.*

**Present:** 7 - Council Member Clarice Grabau, Council Member Suzie Nakasian, Council Member Brad Ness, Council Member Jessica Peterson White, Mayor Rhonda Pownell, Council Member Jami Reister, and Council Member George Zuccolotto

### APPROVAL OF AGENDA

*Mayor Pownell noted additional information included in Supplemental Agenda Background Memorandum No. 1. It was noted Consent Agenda Item 5 Res. 2021-004 will be added as item 13(a) on the regular agenda.*

**A motion was made by Council Member Nakasian, seconded by Council Member Ness, to approve the agenda. The motion carried by the following vote:**

**Yes:** 7 - C. Grabau, C. Nakasian, C. Ness, C. Peterson White, Mayor Pownell, C. Reister, and C. Zuccolotto

1. [21-042](#) Information on How to Provide Public Input and Watch the Meeting During the Pandemic.

### CONSENT AGENDA

*City Administrator Martig introduced the Consent Agenda.*

**A motion was made by Council Member Peterson White, seconded by Council Member Ness, to approve the consent agenda. The motion carried by the following vote:**

**Yes:** 7 - C. Grabau, C. Nakasian, C. Ness, C. Peterson White, Mayor Pownell, C. Reister, and C. Zuccolotto

2. [21-043](#) Consider Approval of January 5, 2021 City Council Meeting Minutes.
3. [21-044](#) Consider Approval of January 12, 2021 Closed Special City Council Meeting Minutes.
4. [Res. 2021-003](#) Consider Resolution Accepting Public Improvements and Approving Final Payment for the 2020 Mill and Overlay Project (STR2020-A45).
6. [21-045](#) Consider Approving the Contract with Cannon River Water Partnership.

Enactment No: M2021-011

7. [Res. 2021-005](#) Consider Resolution Approving Labor Agreement and Memorandums of Understanding Between the City of Northfield and International Union of Operating Engineers Local 70 (Utility Unit).
8. [Res. 2021-006](#) Approve Rice County Road Maintenance Agreement.
9. [21-046](#) Consider Approving Disbursements totaling \$1,456,466.39  
Enactment No: M2021-012
10. [21-047](#) Consider Approval of 2020 Pay Equity Report  
Enactment No: M2021-013
11. [Ord. 1020 a](#) Consideration of Ordinance Rezoning PID 2231226001 from I1-B: Industrial to N2-B: Neighborhood General 2 (Second Reading).
12. [Ord. 1021 a](#) Consideration of Ordinance Rezoning 1050 Highway 3 North from N1-B: Neighborhood General 1 to N2-B: Neighborhood General 2 (Second Reading).
13. [21-048](#) Consider Summary Publication of Ordinance No. 1020 and Ordinance No. 1021 Amending the Official Zoning Map of Northfield.  
Enactment No: M2021-014

## OPEN PUBLIC COMMENTS

*None.*

## REGULAR AGENDA

5. [Res. 2021-004](#) Consider a Resolution supporting federal legislation authorizing a federal, revenue-neutral, market-based fee on carbon in fossil fuels.

**A motion was made by Council Member Ness, seconded by Council Member Nakasian, to approve Resolution No. 2021-004 Supporting Federal Legislation Authorizing a Federal, Revenue-Neutral, Market-Based Fee on Carbon in Fossil Fuels. The motion carried by the following vote:**

**Yes:** 6 - C. Grabau, C. Nakasian, C. Peterson White, Mayor Pownell, C. Reister, and C. Zuccolotto

**No:** 1 - C. Ness

14. [Res. 2021-007](#) Consider Resolution Calling for Public Hearing on Adoption of Street Reconstruction Plan and Issuance of Street Reconstruction Bonds.

*Public Works Director/City Engineer Bennett introduced the item giving background on the project and the process for the issuance of street reconstruction bonds. Bennett answered questions from the Council.*

**A motion was made by Council Member Peterson White, seconded by Council Member Nakasian, to approve Resolution No. 2021-007 Calling for Public Hearing on Adoption of Street Reconstruction Plan and Issuance of Street Reconstruction Bonds. The motion carried by the following vote:**

**Yes:** 7 - C. Grabau, C. Nakasian, C. Ness, C. Peterson White, Mayor Pownell, C. Reister, and C. Zuccolotto

**15. [21-049](#)**

Proposal to modify staff positions in Community Development, Building Inspections Division.

*Community Development Director Baker introduced the item and presented the current and proposed organizational chart for the Community Development Department combining the two part-time positions into one full-time position. Baker answered questions from the Council. This item will be brought to the February 2, 2021 agenda for formal approval.*

**16. [21-050](#)**

Strategic Plan Update (Q3 and Q4 2020).

*City Administrator Martig presented an update on the Strategic Plan for Quarters 3 and Quarter 4 of 2020 including information on economic development; affordable housing; infrastructure; diversity, equity and inclusion; operational effectiveness; and climate change impacts. Martig answered questions from the Council.*

## ADMINISTRATORS UPDATE

**17. [21-051](#)**

City Administrator's Update.

*City Administrator Martig presented an update on City operations and developments. Martig responded to questions from the Council.*

## REPORTS FROM THE MAYOR AND COUNCILMEMBERS

*C. Peterson White - No report  
C. Grabau - Police Policy Committee  
C. Zuccolotto - No report  
C. Nakasian - Martin Luther King Jr. Observance; Mayflower Hill Project Meeting  
C. Ness - NAFRS Meeting; 911 Joint Powers Board  
C. Reister - Age-Friendly Northfield Steering Committee; NAFRS Meeting  
Mayor Pownell - Human Rights Awards; Regional Council of Mayor's Meeting*

## ADJOURN

**A motion was made by Council Member Ness, seconded by Council Member Peterson White, to adjourn the meeting at 8:00 p.m. The motion carried by the following vote:**

**Yes:** 7 - C. Grabau, C. Nakasian, C. Ness, C. Peterson White, Mayor Pownell, C. Reister, and C. Zuccolotto