



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
ci.northfield.mn.us

Meeting Minutes - Final Economic Development Authority

Thursday, October 22, 2020

7:30 AM

[GoTo Meeting](#)

Rollcall

Present: 7 - Andrew Ehrmann, Mike Strobel, Britt Ackerman, Enoch Blazis, Rachel Leatham, Jessica Peterson White and Rhonda Pownell

Also present: Economic Development Coordinator Nate Carlson, Administrative Associate Kari Bonde, Community Development Director Mitzi Baker, Youth reps: Clara Falcon-Geist and Alex Baraniak.

Call to Order and Approval of Agenda

A motion was made by Leatham, seconded by Peterson White, to approve the agenda. The motion carried by the following vote:

Yes: 6 - Ehrmann, Strobel, Blazis, Leatham, Peterson White and Pownell

Not Present: 1 - Ackerman

Approval of Minutes

1. [20-536](#) September 24, 2020 EDA Meeting Minutes

Attachments: [9-24-2020 EDA Minutes](#)

A motion was made by Peterson White, seconded by Leatham, to approve the September 24, 2020 EDA meeting minutes. The motion carried by the following vote:

Yes: 6 - Ehrmann, Strobel, Blazis, Leatham, Peterson White and Pownell

Not Present: 1 - Ackerman

Financials

2. [20-537](#) September 2020 EDA Financials

Attachments: [1 - September EDA Finances 2020](#)
[2 - September EDA Loan Report](#)

Economic Development Coordinator Nate Carlson gave an update regarding the EDA financials.

Pownell asked if there was a way to get an overall feel of how businesses are doing in

Northfield to see what else the EDA could do to help and/or assist them. Economic Development Coordinator Nate Carlson noted he can come back at the November meeting with an update.

Leatham gave a brief update on how Carleton College is doing during the pandemic noting things are going well.

Blazis gave a brief update on how St. Olaf is doing during the pandemic noting things are going well and positive COVID cases are down.

Ackerman arrived at 7:38am.

Old Business

3. [EDA Res. 2020-003](#) EDA Revolving Loan Application - All Flex Flexible Circuits, LLC

Attachments: [1 - EDA Resolution 2020-003 - All Flex Loan](#)
[1 - 12.19.2019 EDA Meeting Minutes](#)

Economic Development Coordinator Nate Carlson introduced this item and answered questions posed by the EDA.

A motion was made by Ackerman, seconded by Peterson White, to approve the EDA Revolving Loan Application - All Flex Flexible Circuits, LLC. The motion carried by the following vote:

Yes: 7 - Ehrmann, Strobel, Ackerman, Blazis, Leatham, Peterson White and Pownell

4. [EDA M2020-023](#) Southern Minnesota Initiative Foundation (SMIF) Inclusive Communities Grant Review

Attachments: [1 - Draft SMIF Grant Application](#)
[2 - SMIF website Hyperlink](#)

Economic Development Coordinator Nate Carlson introduced this item and answered questions posed by the EDA.

A motion was made by Ackerman, seconded by Pownell, to approve the Southern Minnesota Initiative Foundation (SMIF) Inclusive Communities Grant. The motion carried by the following vote:

Yes: 7 - Ehrmann, Strobel, Ackerman, Blazis, Leatham, Peterson White and Pownell

New Business

5. [20-538](#) Consider the Rice County Comprehensive Plan - Economic Development Chapter

Attachments: [1 - Rice County Comp Plan - Economic Development](#)
[2 - Rice County Comp Plan - Hyperlink](#)

Economic Development Coordinator Nate Carlson introduced this item.

EDA members are to submit comments by the end of the month to Nate Carlson and staff will consolidate a statement on behalf of the EDA.

Reports and Discussion Items

6. [20-539](#) EDA Future Meeting Schedule

Attachments: [1 - Future Meeting Schedule 10-22-2020](#)

Economic Development Coordinator Nate Carlson: gave an update on Strong and Starlike, noted EDA will submit budget and work items to Council in November, reminded EDA members that the next meeting is on November 19th.

Ackerman noted she wont be available for November meeting.

President Strobel gave an update on his downtown project noting it is going well.

- a) **Commissioner Comments and Reports**
- b) **Staff Updates and Reports**
- c) **Comments from the Chair**

Adjournment

A motion was made by Ehrmann, seconded by Peterson White to adjourn the meeting at 9:07am.