



# City of Northfield

City Hall  
801 Washington Street  
Northfield, MN 55057  
ci.northfield.mn.us

## Meeting Minutes - Final Economic Development Authority

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Thursday, September 24, 2020

7:30 AM

[GoTo Meeting](#)

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### Rollcall

**Present:** 7 - Andrew Ehrmann, Mike Strobel, Britt Ackerman, Enoch Blazis, Rachel Leatham, Jessica Peterson White and Rhonda Pownell

### Call to Order and Approval of Agenda

*President Strobel called the meeting to order at 7:34am.*

*Also present: Lisa Peterson - Chair of Riverwalk Market Fair, Teresa Jensen - Vice chair of Riverwalk Market Fair, Martha Kasper - Riverwalk Market Fair Board Member, Youth reps: Alex Baraniak and Clara Falcon-Geist.*

**A motion was made by Peterson White, seconded by Ackerman to approve the agenda. Motion carried by the following votes:**

**Yes:** 6 - Strobel, Ackerman, Blazis, Leatham, Peterson White and Pownell

**Not Present:** 1 - Ehrmann

### Approval of Minutes

1. [20-483](#) August 27, 2020 EDA Meeting Minutes

**Attachments:** [8-27-2020 EDA Minutes](#)

**A motion was made by Pownell, seconded by Leatham, to approve the August 27, 2020 meeting minutes. The motion carried by the following vote:**

**Yes:** 6 - Strobel, Ackerman, Blazis, Leatham, Peterson White and Pownell

### Financials

2. [20-484](#) August 2020 EDA Financials

**Attachments:** [1 - August EDA Finances 2020](#)  
[2 - August EDA Loan Report](#)

*Economic Development Coordinator Nate Carlson gave a short update regarding the financials letting the EDA know that Option 1 for preliminary levy was approved.*

*Andrew Ehrmann joined the meeting 7:37am.*

### New Business Items

3. [20-485](#) Consider the Draft Riverfront Enhancement Action Plan

**Attachments:** [1 - DRAFT Action Plan](#)  
[2 - REAC Webpage](#)

*Community Development Director Mitzi Baker introduced this item noting the next steps, funding and the EDA's role.*

## Old Business Items

4. [20-486](#) Riverwalk Market Fair Update

**Attachments:** [1 - RWMF Contract](#)

*Economic Development Coordinator Nate Carlson introduced this item and answered questions posed by the EDA.*

*Lisa Peterson gave an update on the status of where the Riverwalk Market Fair is right now and answered questions posed by the EDA.*

*Staff will create a new year long contract with the Riverwalk Market Fair and bring it back to the EDA for approval.*

5. [20-487](#) Staff Updates on Outstanding EDA Items

**Attachments:** [1 - Northfield Business Assistance Program Policy 9-1-2020 Approved](#)  
[2 - Northfield Non-Profit Assistance Program Policy 9-1-2020 Approved](#)

*Economic Development Coordinator Nate Carlson gave a brief update on:*  
*- e-commerce grants noting one business will not be utilizing the grant money.*  
*- one facade project has been completed the other has encountered problems and might not pick up until next year.*

*Rachel Leatham left at 8:16am and arrived back 8:21am.*

## Reports and Discussion Items

- a) Commissioner Comments and Reports
- b) Staff Updates and Reports
- c) Comments from the Chair

*President Strobel: gave an update on 512 Division St. and the Aurora project is almost complete!*

*Economic Development Coordinator Nate Carlson: Southern MN Initiative Association are investing in minority entrepreneurial development. We exploring a grant application in partnership with Northfield Enterprise Center.*

*Rachel: finished a 6 month program to support emerging leaders, hosted by the City/Beth Kallestad, noting it is nice to see the commitment to diversity.*

*Enoch Blazis left 8:29am.*

6. [20-488](#) EDA Future Meeting Schedule

**Attachments:** [1 - Future Meeting Schedule 9-24-2020](#)

*Economic Development Coordinator Nate Carlson noted that the EDA will continue to meet via GoTo Meeting.*

## Adjournment

A motion was made by Pownell, seconded by Peterson White, to adjourn the meeting at 8:33am.