



# City of Northfield

City Hall  
801 Washington Street  
Northfield, MN 55057  
ci.northfield.mn.us

## Meeting Minutes - Final Planning Commission

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Thursday, February 20, 2020

6:00 PM

Council Chambers

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### Roll Call

**Present** 7 - Joe Gasior, Betsey Buckheit, Jacob Hamalian, Tracy Heisler, Greg Siems, William Schroeer, and Aaron Swoboda

### REGULAR AGENDA

#### CALL TO ORDER AND APPROVAL OF AGENDA

*Also present: City Planner Mikayla Schmidt, Community Development Director Mitzi Baker, Building Permit Technician Jennifer Banaszewski, and Youth Representative Sofia Chihade.*

*Chair Gasior amended the agenda to include taking a group picture before they get started with the agenda.*

**A motion was made by Commissioner Siems, seconded by Vice Chair Buckheit, to approve the amended agenda. The motion carried by the following vote:**

**Yes:** 7 - Gasior, Buckheit, Hamalian, Heisler, Siems, Schroeer, and Swoboda

### PRESENTATIONS

1. [20-122](#) 2020 Board & Commission Information

**Attachments:** [1 - 2020 Board & Commission Orientation Video](#)  
[2 - Board & Commission Year in Review 2019](#)  
[3 - Board & Commission Member Excellence Award Hyperlink](#)

*Commissioners watched the 2020 Board and Commission Orientation Video.*

*City Planner Schmidt informed commissioners that nominations are currently being accepted for the Board and Commission Excellence Award.*

### OLD BUSINESS

2. [20-123](#) Review and Discussion on the Planning Commission Work Plan

*Commissioner Heisler gave a brief overview of the Planning Commission Work Plan.*

*Commissioners discussed work plan and developed a list of top priorities. The subcommittee will meet and take into consideration the top priorities that were established and bring back an outline for the next Planning Commission meeting.*

### REPORTS AND DISCUSSION ITEMS

*Commissioner Heisler gave an update on the Riverfront Enhancement Advisory Committee.*

## **ADJOURNMENT**

**A motion was made by Commissioner Schroeer, seconded by Vice Chair Buckheit to adjourn the meeting at 8:02pm. Motion passed by the following votes:**

**Yes:** 7 - Gasior, Buckheit, Hamalian, Heisler, Siems, Schroeer, and Swoboda