



# City of Northfield

City Hall  
801 Washington Street  
Northfield, MN 55057  
ci.northfield.mn.us

## Meeting Minutes - Final Heritage Preservation Commission

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Wednesday, September 2, 2020

4:30 PM

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### Roll Call

*Chair Menard called the meeting to order at 4:30pm.*

*Also present: City Planner Mikayla Schmidt, Adele Braun - Barr Engineering, Joe Gasior and Alexandria Morgan.*

**Present:** 6 - Chair Jason Menard, Barbara Evans, Clifford Clark, Jan Gilblom, Michael Meehan and Alice Thomas

### Call to Order and Approval of Agenda

*Clark arrived at 4:33pm after the agenda was approved.*

**A motion was made by Evans, seconded by Thomas to approve the amended agenda. The amended agenda to include Certificate of Appropriateness for the Ames Mill Wall Repair. The motion passed by the following vote:**

**Yes:** 5 - Chair Menard, Board Member Evans, Board Member Gilblom, Board Member Meehan and Board Member Thomas

**Not Present:** 1 - Board Member Clark

### Approval of Minutes

1. [20-449](#) August 5, 2020 HPC Meeting Minutes

**Attachments:** [8-5-2020 HPC Meeting Minutes](#)

**A motion was made by Evans, seconded by Gilblom to approve the August 5 meeting minutes. Motion passed by the following vote:**

**Yes:** 6 - Chair Menard, Board Member Evans, Board Member Clark, Board Member Gilblom, Board Member Meehan and Board Member Thomas

### Old Business

- 1.2 **Approve a Certificate of Appropriateness on the Ames Mill Wall Repair for a horizontal, board-formed concrete overlay wall, tinted with integral color Schofield's C-20 "Limestone".**

*Adele Braun with Barr Engineering gave a brief presentation and answered questions from the HPC members.*

**A motion was made by Clark, seconded by Gilblom to approve a certificate of appropriateness on the Ames Mill Wall Repair for a horizontal, board-formed concrete overlay wall, tinted with integral color, Schofield's C-20 "Limestone".**

**Yes:** 6 - Chair Menard, Board Member Evans, Board Member Clark, Board Member Gilblom, Board Member Meehan and Board Member Thomas

2. [BC 20-004](#) Certificate of Appropriateness for the Replacement of Façade Windows on the Street Level of the Central Block - 401 Division St. S.

**Attachments:** [1 - Central Block Storefront Details](#)  
[2 - Photos from Historical Society](#)

**A motion was made by Clark, seconded by Gilblom to approve the certificate of appropriateness for the Replacement of Façade Windows on the Street Level of the Central Block - 401 Division St. S. Noting the subcommittee approved plans onsite with Northfield Construction to keep the steel column visible.**

**Yes:** 6 - Chair Menard, Board Member Evans, Board Member Clark, Board Member Gilblom, Board Member Meehan and Board Member Thomas

3. [BC 20-005](#) Review of Draft National Register Nomination Updates

**Attachments:** [1 - NFLD NPS-Form-10-900 08202020](#)

*City Planner Mikayla Schmidt introduced the item and stated MnSHPO questioned why the four buildings that were recently added into the local historic district were not added to the National Register nomination. City staff asked the consultant to revise the nomination to include those parcels.*

*The HPC members asked staff to send a letter to the new parcels to inform them they are being nominated to the National Register.*

**A motion was made by Clark, seconded by Evans to include 515, 517, 519 Division and 107 3rd St. W., in addition to 25 Bridge Square, as part of the National Register nomination.**

**Yes:** 6 - Chair Menard, Board Member Evans, Board Member Clark, Board Member Gilblom, Board Member Meehan and Board Member Thomas

## New Business Items

4. [BC 20-006](#) Signage Request for the Nutting Block - 222 Division St. S.

**Attachments:** [1 - Blast Soft Serve Signage Images](#)  
[2 - Building Signage Images](#)  
[3 - 6.10 Signs Historic Overlay District](#)

*City Planner Mikayla Schmidt introduced the signage request for The Blast Soft Serve who will be operating in the "Annex" portion of the Nutting Block building. The board discussed the item and asked the applicant to resubmit. Item died for lack of a motion.*

5. [BC 20-007](#) Certificate of Appropriateness for a New Window in the Nutting Block "Annex".

**Attachments:** [1 - Architectural Drawings for The Blast](#)

*City Planner Mikayla Schmidt introduced the item of the new window in the "Annex"*

*portion of the Nutting Block building on the west wall.*

**A motion was made by Clark, seconded by Evans to approve a new window as part of the Nutting Block "Annex" in the location proposed by the applicant with one row of arched brick. The motion passes by the following vote:**

**Yes:** 5 - Chair Menard, Board Member Evans, Board Member Clark, Board Member Gilblom and Board Member Meehan

**No:** 1 - Board Member Thomas

## Reports and Discussion Items

- a) Commissioner Comments and Reports
- b) Staff Updates and Reports
- c) Comments from the Chair

### 6. [20-450](#) Commissioner Shadowing Reports

**Attachments:** [1 - ACC & TAC Aug. 2020 Shadowing Report - AT](#)  
[2 - EDA Aug. 2020 Shadowing Repot - JG](#)  
[3 - PRAB & HRA Aug. 2020 Shadowing Report - BE](#)

*The HPC members reviewed their shadowing reports. They discussed Minnesota Solstice moving locations, the potential closure of Water St. along Bridge Square, and potential parklets for downtown businesses.*

### 7. [20-451](#) Staff Updates

**Attachments:** [1 - Dominos Building Mural](#)  
[2 - MnSHPO Letter to Barr Eng. on Ames Mill](#)

## Adjournment

**A motion was made by Thomas, seconded by Evans to adjourn the meeting.**