



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
ci.northfield.mn.us

Meeting Minutes - Final Housing & Redevelopment Authority

Tuesday, October 27, 2020

4:00 AM

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Rollcall

Present: 5 - Jayne Hager Dee, Kevin Fink, Erica Zweifel, Brent Nystrom and Sandra Gerdes

Also present: Youth reps: TJ Myers and Annie Sanders, Nan Just and Bob Thacker with Age Friendly Northfield.

I. Call to Order and Approval of Agenda

A motion was made by Board Member Gerdes, seconded by Board Member Fink to approve the agenda. The motion carried by the following vote:

Yes: 5 - Board Member Dee, Board Member Fink, Board Member Zweifel, Board Member Nystrom and Board Member Gerdes

II. Approval of Minutes

1. [20-550](#) September 22, 2020 HRA Meeting Minutes

Attachments: [9-22-20 HRA Minutes](#)

A motion was made by Board Member Dee, seconded by Board Member Gerdes, to approve the Minutes as amended. Correct the misspelling of "initiative" in Item #4. The motion carried by the following vote:

Yes: 5 - Board Member Dee, Board Member Fink, Board Member Zweifel, Board Member Nystrom and Board Member Gerdes

Presentation

2. [20-551](#) Age-Friendly Northfield Presentation

Attachments: [AFN Intro Letter-10-27-20](#)
[AFN Powerpoint-HRA-10-27-20 \[Read-Only\]](#)

Nan Just and Bob Thacker, steering committee members with Age Friendly Northfield, gave a presentation on the Age Friendly Northfield.

III. New Business

3. [20-552](#) Review of Rice County 2040 Draft Comp Plan- Housing

Attachments: [Rice Co 2040 Comp Plan- Housing](#)

Overall consensus from the HRA is to make sure the County is inclusive in their housing strategies and engaging with and thinking about people that are in a lower income bracket/need of assistance.

IV. New Business Items

4. [20-553](#) 3rd Quarter Rental Property Report

Attachments: [2020 Rental Income & Expense v.3](#)

Housing Coordinator Melissa Hanson introduced this item answered questions from the HRA.

5. [20-554](#) Community Development Block Grant (CDBG) 3rd Quarter 2020 Report, 1st Quarter Report for fiscal year (FY) 2020-2021, July-August-September

Attachments: [2020 3rd Qtr CDBG Report](#)

Housing Coordinator Melissa Hanson introduced this item and answered questions from the HRA. A discussion was had with no formal action being taken.

6. [20-555](#) Community Development Block Grant (CDBG)

Attachments: [2020 3rd Quarter Budget Report](#)

Housing Coordinator Melissa Hanson answered questions posed by HRA.

V. Reports and Discussion Items

- a) Commissioner Comments and Reports
- b) Staff Updates and Reports
- c) Comments from the Chair

Staff update: gave an update on 1800 Maple St.

Chair Nystrom: reminder of November and December meeting dates. (Nov. 24 & Dec. 16), gave update on Clean Up day and how successful it was and noted Colin Zweber will be bringing an update to HRA regarding his application.

VI. Adjournment

A motion was made by Board Member Gerdes, seconded by Board Member Fink, to adjourn the meeting at 5:15pm. The motion carried by the following vote:

Yes: 5 - Board Member Dee, Board Member Fink, Board Member Zweifel, Board Member Nystrom and Board Member Gerdes