



# City of Northfield

City Hall  
801 Washington Street  
Northfield, MN 55057  
ci.northfield.mn.us

## Meeting Minutes - Final Housing & Redevelopment Authority

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Tuesday, July 28, 2020

4:00 PM

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### Roll Call

*Chair Nystrom called the meeting to order at 4:01pm.*

**Present:** 5 - Jayne Hager Dee, Kevin Fink, Erica Zweifel, Brent Nystrom and Sandra Gerdes

### I. Call to Order and Approval of Agenda

**A motion was made by Gerdes, seconded by Fink to approve the agenda. Motion passed by the following vote:**

**Yes:** 5 - Board Member Dee, Board Member Fink, Board Member Zweifel, Board Member Nystrom and Board Member Gerdes

### II. Approval of Minutes

1. [20-395](#) June 23, 2020 HRA Meeting Minutes

**Attachments:** [6-23-20 HRA Minutes](#)

**A motion was made by Zweifel, seconded by Fink to approve the June 23, 2020 HRA meeting minutes. Motion carried by the following vote:**

**Yes:** 4 - Board Member Dee, Board Member Fink, Board Member Zweifel and Board Member Nystrom

**Not Present:** 1 - Board Member Gerdes

### III. Unfinished Business

### IV. New Business Items

2. [20-396](#) 2nd Quarter Income/Expense Report- Rental Properties.

**Attachments:** [2020 Rental Income & Expense Report](#)

*Housing Coordinator Melissa Hanson introduced this item and answered questions posed by the HRA members.*

*Community Development Director answered questions posed by the HRA members.*

3. [20-397](#) 2nd Quarter Community Development Block Grant Report

**Attachments:** [CDBG Fund Balance 6-3020](#)

*Housing Coordinator Melissa Hanson introduced this item and answered questions posed by the HRA members.*

4. [20-398](#) HRA Retreat Results and Priorities.

**Attachments:** [HRA Action Item Priority Ranking](#)  
[HRA Priorities Scoring](#)

*Housing Coordinator Melissa Hanson introduced this item and answered questions posed by the HRA members.*

*Community Development Director answered questions posed by the HRA members.*

*The HRA will revisit the retreat results and priorities within the next 1-3 months/by the end of the year.*

## V. Reports and Discussion Items

- a) Commissioner Comments and Reports
- b) Staff Updates and Reports
- c) Comments from the Chair

## VI. Adjournment

*Meeting was adjourned at 5:20pm.*