



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
ci.northfield.mn.us

Meeting Minutes - Final City Council

Tuesday, June 2, 2020

6:00 PM

Council Chambers

6:00 PM - REGULAR AGENDA

CALL TO ORDER

Present: 7 - Council Member David DeLong, Council Member Clarice Grabau, Council Member Suzie Nakasian, Council Member Brad Ness, Council Member Jessica Peterson White, Council Member Erica Zweifel, and Mayor Rhonda Pownell

APPROVAL OF AGENDA

Mayor Pownell noted the supplemental memo and request to move item #5 to the regular agenda. This will be after item 15.

A motion was made by Council Member Ness, seconded by Council Member Nakasian, to approve the agenda as amended with moving item #5 from the consent agenda to the regular agenda. The motion carried by the following vote:

Yes: 7 - C. DeLong, C. Grabau, C. Nakasian, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell

1. [20-267](#) Information on How to Provide Public Input and Watch the Meeting During the Pandemic.

APPROVAL OF MINUTES

2. [20-268](#) May 19, 2020 City Council Meeting Minutes.

A motion was made by Council Member Nakasian, seconded by Council Member DeLong, to approve the May 19, 2020 City Council Meeting Minutes. The motion carried by the following vote:

Yes: 7 - C. DeLong, C. Grabau, C. Nakasian, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell

PRESENTATIONS

3. [20-269](#) Presentation of Northfield Hospital and Clinics 2019 Audit.

Steve Underdahl, Hospital President, introduced this item. Rob Schile, Clifton, Allen & Larson, provided an overview of the Northfield Hospital & Clinics audit. Schile reviewed the effects of COVID on health care. Reviewed the importance of cash on hand and the significant decisions that were made at the hospital in the past that had a positive impact in helping the organization get through the difficult times of a pandemic.

CONSENT AGENDA

City Administrator Martig introduced the items on the consent agenda.

A motion was made by Council Member Zweifel, seconded by Council Member Ness, to approve the consent agenda. The motion carried by the following vote:

Yes: 7 - C. DeLong, C. Grabau, C. Nakasian, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell

4. [20-270](#) Consideration of a Stormwater Maintenance Agreement with ISD 659 for Greenvale Elementary School.

A motion was made by Council Member Zweifel, seconded by Council Member Ness, to approve the Consent Agenda. The motion carried by the following vote:

Enactment No: M2020-066

6. [20-272](#) Consider Approving Disbursements totaling \$1,703,962.86.

Enactment No: M2020-067

7. [20-273](#) Consider Approving Professional Service Agreement for Golf Course #2, Parmeadow #1 and #3 Pond Dredging Project.

Enactment No: M2020-068

8. [Res. 2020-051](#) Consider Calling for a Public Hearing on Residential Tax Increment Financing incentive for Spring Creek II Affordable Housing Project.

9. [20-274](#) Approve Surface Agreement with United Pacific Railroad for the Third Street Railroad Crossing Improvements.

Enactment No: M2020-069

10. [20-275](#) Consider Cancellation of 2020 Fireworks Contract

Enactment No: M2020-070

11. [20-276](#) Consider Change Order No. 03 for the Water Tower Maintenance Project.

Enactment No: M2020-071

OPEN PUBLIC COMMENTS

None

PUBLIC HEARINGS AND RELATED ACTION

12. [20-277](#) Continued Public Hearing on Assessments for the 2020 Mill and Overlay Project - Carleton College Properties.

Mayor Pownell declared the public hearing open at 6:44 pm. Public Works Director/City Engineer Bennett introduced this item noting the hearing was continued from May 19. The hearing was closed for all properties except for Carleton properties. Bennett noted staff is not recommending any changes to what is proposed based on comments from the appraiser.

Fred Rogers, Carleton College, addressed questions asked by Council at the previous meeting as well as responded to staff request for clarification in his May 27, 2020 letter. Rogers spoke regarding the BRKW appraisal. Noted Carleton takes exception to the choice of land benefiting from the project as well as the estimated increase in market value due to the project. Objected to the amount of land benefiting from the project, particularly the undevelopable land in the Spring Creek valley. Rogers answered questions posed by Council.

Public Works Director/City Engineer Bennett and City Attorney Hood answered questions posed by Council.

A motion was made by Council Member Zweifel, seconded by Council Member Ness, to close the Public Hearing at 7:23 pm. The motion carried by the following vote:

Yes: 7 - C. DeLong, C. Grabau, C. Nakasian, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell

- 13. [Res. 2020-052](#)** Consideration to Adopt Findings Related to Assessment Objection for 2020 Mill and Overlay Project, City Project STRT2020-A45.

Public Works Director/City Engineer Bennett introduced this item.

A motion was made by Council Member Zweifel, seconded by Council Member Peterson White, to approve Resolution 2020-052 - Passing Upon Objections to Proposed Special Assessments for Various Carleton College Properties Alternative #2 - \$45,000 reduction for 21 properties in exhibit a that are identified by pro-rata share, Table 1 would include all properties not listed as pro-rata share, Table 2 to be populated with 21 properties listed as pro-rata share all adjusted downward proportionately by \$45,000. The motion failed by the following vote:

Yes: 3 - C. Grabau, C. Peterson White, and C. Zweifel

No: 4 - C. DeLong, C. Nakasian, C. Ness, and Mayor Pownell

A motion was made by Council Member Ness, seconded by Council Member DeLong, to approve Resolution 2020-052 - Passing Upon Objections to Proposed Special Assessments for Various Carleton College Properties with Alternate 1. The motion carried by the following vote:

Yes: 7 - C. DeLong, C. Grabau, C. Nakasian, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell

- 14. [Res. 2020-053](#)** Consider Adopting Assessments for the 2020 Mill and Overlay Project.

A motion was made by Council Member Ness, seconded by Council Member DeLong, to approve Resolution 2020-053 - Adopting Assessments 2020 Mill and Overlay Project 2019STRT-A45. The motion carried by the following vote:

Yes: 5 - C. Grabau, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell

No: 2 - C. DeLong, and C. Nakasian

REGULAR AGENDA

- 15. [Res. 2020-054](#)** Consider Resolution providing for the Sale of \$5,425,000 General Obligation

Street Reconstruction, Improvement and Stormwater Revenue Bonds, Series 2020A for Public Improvements.

Nick Anhut, Ehlers & Associates, introduced this item and reviewed the pre-sale report. Anhut noted the estimated interest rate is below 1.5% and the sale will include the utility portion for this project.

A motion was made by Council Member DeLong, seconded by Council Member Nakasian, to approve Resolution 2020-054 - Providing for the Sale of \$5,425,000 General Obligation Street Reconstruction, Improvement and Stormwater Revenue Bonds, Series 2020A. The motion carried by the following vote:

Yes: 7 - C. DeLong, C. Grabau, C. Nakasian, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell

5. [20-271](#)

Consider Bikeway on Prairie Street from Woodley Street to Jefferson Parkway in conjunction with 2020 Seal Coat Project.

Public Works Director/City Engineer Bennett introduced this item. Bennett noted the items included in the supplemental memo and answered questions posed by Council.

A motion was made by Council Member Zweifel, seconded by Council Member Nakasian, approve Recommend motion to approve a bikeway on Prairie Street from Woodley Street to Jefferson Parkway in conjunction with the 2020 Seal Coat Project with bringing the cycle track into Sibley Swale Park to preserve the parking along the park. The motion carried by the following vote:

Yes: 5 - C. Grabau, C. Nakasian, C. Peterson White, C. Zweifel, and Mayor Pownell

No: 2 - C. DeLong, and C. Ness

Enactment No: M2020-064

16. [20-278](#)

Consideration of Confirmation of City Administrator Nomination of Police Chief.

City Administrator Martig introduced this item and reviewed Mark Elliott's proposed nomination for position of Police Chief effective August 1, 2020. Martig reviewed a summary of the process, Elliott's experience, and perspectives shared in the interview process.

A motion was made by Council Member Ness, seconded by Council Member Peterson White, confirms City Administrator Martig's nomination of Mark Elliott for appointment to the position of Police Chief effective August 1, 2020. The motion carried by the following vote:

Yes: 7 - C. DeLong, C. Grabau, C. Nakasian, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell

Enactment No: M2020-065

Postpone items 17 & 19

Mayor Pownell asked council if they were willing to wait on items 17 and 19 and move to item 18 due to the time.

A motion was made by Council Member Zweifel, seconded by Council Member Peterson White, to postpone items 17 and 19 to the June 9th meeting. The

motion carried by the following vote:

Yes: 7 - C. DeLong, C. Grabau, C. Nakasian, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell

Extend Meeting

A motion was made by Council Member Ness, seconded by Council Member DeLong, to extend the meeting until item 18 is done and City Administrator Martig has a few minutes for updates. The motion carried by the following vote:

Yes: 7 - C. DeLong, C. Grabau, C. Nakasian, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell

18. [Ord. 1012](#)

Consider Emergency Ordinance Temporarily Permitting Limited Sales of Goods and Delivery of Services within Public Rights-of-way, Private Open Space and Parking Lot Areas and Waiving Certain Zoning Restrictions During the COVID-19 Local Emergency.

Community Development Director Baker introduced this item. City Clerk Little provided a brief overview and noted effective date if the ordinance is approved.

A motion was made by Council Member Ness, seconded by Council Member Peterson White, to approve Emergency Ordinance No. 1012 - Temporarily Permitting Limited Sales of Goods and Delivery of Services within Public Rights-Of-Way, Private Open Space and Parking Lot Areas and Waiving Certain Zoning Restrictions During the COVID-19 Local Emergency. The motion carried by the following vote:

Yes: 7 - C. DeLong, C. Grabau, C. Nakasian, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell

ADMINISTRATORS UPDATE**20. [20-280](#)**

City Administrator's Update.

City Administrator Martig asked Council to send questions regarding the two items that were postponed to staff to prepare for next week. Martig read a statement regarding George Floyd's death. Martig noted issues of race and inequity that Northfield is addressing. Martig thanked the Northfield Police Department for their work in community policing and noted our support and admiration for the important and critical service they provide to the community. Martig noted Northfield is a welcoming community and is committed to the cause of eliminating inequities and injustices.

Council Member Ness noted that the Defeat of Jesse James Days has been cancelled for 2020.

ADJOURN

A motion was made by Council Member Ness, seconded by Council Member Nakasian, to adjourn the meeting at 9:07 pm. The motion carried by the following vote:

Yes: 7 - C. DeLong, C. Grabau, C. Nakasian, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell