City of Northfield

Meeting Minutes - Final

City Council

City Hall
801 Washington Street
Northfield, MN 55057
ci.northfield.mn.us

Tuesday, March 19, 2019 | **6:00 PM** | **Council Chambers**

6:00 PM - REGULAR AGENDA

CALL TO ORDER

Mayor Pownell called the meeting to order at 6:01 pm.

Present: 6 - Council Member David DeLong, Council Member Clarice Grabau, Council Member Suzie Nakasian, Council Member Brad Ness, Council Member Erica Zweifel, and Mayor Rhonda Pownell

Absent: 1 - Council Member Jessica Peterson White

APPROVAL OF AGENDA

Mayor Pownell noted Item 10 will be moved to the first item on regular agenda and the Flood Update will take place under presentations. C. DeLong requested Item 4 be moved from the consent agenda to the regular agenda. Item 4 will follow item 10.

A motion was made by Council Member Ness, seconded by Council Member Nakasian, to approve the agenda with the changes noted. The motion carried by the following vote:

Yes: 6 - C. DeLong, C. Grabau, C. Nakasian, C. Ness, C. Zweifel, and Mayor Pownell

APPROVAL OF MINUTES

1. 19-778 March 5, 2019 City Council Meeting Minutes.

A motion was made by Council Member Grabau, seconded by Council Member Ness, to approve the March 5, 2019 City Council Meeting Minutes. The motion carried by the following vote:

Yes: 6 - C. DeLong, C. Grabau, C. Nakasian, C. Ness, C. Zweifel, and Mayor Pownell

PRESENTATIONS

Police Chief Nelson provided an update on the Spring Flood Outlook. The National Weather Service (NWS) is predicting the river will remain very high for the next month. Cannon River has remained at 897'+ over the last week. Flood stage is 897. The NWS is predicting Northfield at a 60% chance of reaching major flood stage this spring (900'+). Nelson reviewed the NWS predictive software showing predicted river levels and reviewed current flood preparation activities including meeting with staff for City infrastructure, meeting with businesses/properties affected, and volunteer efforts underway through Northfield Shares. Nelson reminded everyone to sign up for Northfield Emergency Weather Alerts via Everbridge. Nelson noted because of the new gauges and NWS information, flood information can be sent out specific to Northfield. Public Works Director/City Engineer Bennett provided information on the 2019 Flood Wall Study that will be completed this year and answered questions posed by Council. City Administrator

Martig provided information on City of Northfield Climate Action Plan.

CONSENT AGENDA

City Administrator Martig introduced the items on the consent agenda.

A motion was made by Council Member Ness, seconded by Council Member Zweifel, to approve the consent agenda. The motion carried by the following vote:

Yes: 6 - C. DeLong, C. Grabau, C. Nakasian, C. Ness, C. Zweifel, and Mayor Pownell

2. 19-779 Approve Refuse License Renewals

A motion was made by Council Member Ness, seconded by Council Member Zweifel, to approve the Consent Agenda. The motion carried by the following vote:

Enactment No: M2019-039

3. 19-780 Approve Vehicle for Hire License Renewal

Enactment No: M2019-040

4. Res. 2019-023 Consider Resolution of Support of Application for the Northfield Rotary Electric Vehicle (EV) Charging Project.

5. 19-781 Consider Community Event In-Kind Grant Support

Enactment No: M2019-041

6. 19-782 Consider Approving Disbursements totaling $924,743.24

Enactment No: M2019-042

7. Res. 2019-024 Consider Adoption of 20-Gallon Garbage Container and Carted Yard Waste Container Utility Rates for 2019.

OPEN PUBLIC COMMENTS

Thelma Estrada, Library Board, spoke regarding moving to Northfield and the community focus on education. Noted she joined the Library Board to contribute to the community and to help the Library bring more young families and diversity to the Library. She hopes to help the community in various ways through volunteering.

Don McGee, 710 Highland Ave., spoke about Safe Routes to School. Stated he doesn't believe the sidewalk on Ivanhoe will cost that much money and that many kids need this. Met with a neighbor in the area who would meet with anyone willing to talk about putting a sidewalk on his property. Asked Council to come up with a plan to install a sidewalk.

REGULAR AGENDA

10. Res. 2019-027 Consider Resolution to authorize Budget Amendment for the Northfield

Outdoor Pool (Old Memorial Field) Pool Repair Project and Award Repair Project Work.

Public Works Director/City Engineer Bennett provided background information on this item. Bennett noted the tight timeline to start the project in order to open the pool on time. City Administrator Martig and Public Works Director/City Engineer Bennett answered questions posed by Council. Council expressed interest in following up with the use of other funds to replace if possible.

A motion was made by Council Member Ness, seconded by Council Member Grabau, to approve Resolution 2019-027 - Authorizing Budget Amendment to the 2019 Memorial Pool Operation Budget and Approve Contract with Global Specialty Contractors Inc. for Repair Work. The motion carried by the following vote:

Yes: 6 - C. DeLong, C. Grabau, C. Nakasian, C. Ness, C. Zweifel, and Mayor Pownell

4. Res. 2019-023 Consider Resolution of Support of Application for the Northfield Rotary Electric Vehicle (EV) Charging Project.

Public Works Director/City Engineer Bennett introduced this item and answered questions posed by Council.

A motion was made by Council Member Grabau, seconded by Council Member Nakasian, to approve Resolution 2019-023 - Electric Vehicle Charging Station Grant Application. The motion carried by the following vote:

Yes: 4 - C. Grabau, C. Nakasian, C. Zweifel, and Mayor Pownell

No: 2 - C. DeLong, and C. Ness

8. Res. 2019-025 Northfield Cultural Plan adoption by the Northfield City Council.

Director of Library & IT Services Jensen introduced this item. Arts & Culture Commission Chair Alyssa Melby presented information on the Northfield Cultural Plan and answered questions posed by Council.

A motion was made by Council Member Grabau, seconded by Council Member Nakasian, to approve the Resolution. The motion carried by the following vote:

Yes: 6 - C. DeLong, C. Grabau, C. Nakasian, C. Ness, C. Zweifel, and Mayor Pownell

Recess

The Council took a five minute break at 7:31 pm. The meeting resumed at 7:40 pm.

9. Res. 2019-026 Consider Approving Plans and Specifications and Order Advertisement for Bids for the 2019 Street Reclamation Project.

Engineering Manager Simonson introduced this item and answered questions posed by Council. Public Works Director/City Engineer Bennett answered questions posed by Council.

Tim Peterson, Northfield Arts Guild, stated appreciation for staff in working through issues and phasing considerations to accommodate their performance schedule.

Teri Knight, 319 Plum Str. S., spoke in support of the design and the road being fixed and noted appreciation for the neighborhood meetings. Stated they are not thrilled about assessments. Spoke in support of working towards quiet zones and noted it is a quality of life issue. Stated there are multiple trains per day and some blast horns from Dundas through Northfield. Spoke about closing off Third Street to walking only.

A motion was made by Council Member Zweifel, seconded by Council Member Ness, to approve Resolution 2019-026 - Approving Plans and Specifications and Authorizing Advertisement for Bids 2019 Street Reclamation Project, Project STRT2019-A42. The motion carried by the following vote:

Yes: 6 - C. DeLong, C. Grabau, C. Nakasian, C. Ness, C. Zweifel, and Mayor Pownell

19-789 Motion regarding Prioritized Sidewalk Segments to Address Safe Routes to School Sidewalk Gaps

A motion was made by Council Member Zweifel, seconded by Council Member Nakasian, to direct staff to bring back prioritized sidewalk segments for bundled 2019 projects to address Safe Routes to School sidewalk gaps and funding options. The motion carried by the following vote:

Yes: 6 - C. DeLong, C. Grabau, C. Nakasian, C. Ness, C. Zweifel, and Mayor Pownell

Enactment No: M2019-038

11. 19-783 New City Council Professional Development and Travel Council Administrative Policy

Communications/Human Resources Director Mahowald introduced this item and answered questions posed by Council.

Extend Meeting

A motion was made by Council Member Ness, seconded by Council Member DeLong, to extend the meeting until the last item is completed. The motion carried by the following vote:

Yes: 6 - C. DeLong, C. Grabau, C. Nakasian, C. Ness, C. Zweifel, and Mayor Pownell

12. 19-784 Discussion of NCRC Contracts.

Public Works Director/City Engineer introduced this item and answered questions posed by Council.

ADMINISTRATORS UPDATE

City Administrator Martig noted the State of City was a great event and thanked Mayor Pownell and all involved. Noted transit hub information provided in the Supplemental Memo. The Council will be asked to consider a resolution of support at the April 2 meeting. Noted he testified at the legislature this morning and thanked Representative Lippert for the support. Noted the ADU public open house tomorrow. There will educational components and opportunity for public feedback to bring back to the Council at the April 9 work session.

13. 19-785 City Administrator's Update.

REPORTS FROM THE MAYOR AND COUNCILMEMBERS

C. Grabau - Reported on the Human Rights Commission meeting. Noted that the State Human Rights Commissioner was at the meeting and singing praises of the Northfield Human Rights Commission for their work.

ADJOURN

A motion was made by Council Member Ness, seconded by Council Member Grabau, to adjourn the meeting at 9:09 pm. The motion carried by the following vote:

Yes: 6 - C. DeLong, C. Grabau, C. Nakasian, C. Ness, C. Zweifel, and Mayor Pownell