City of Northfield

Meeting Minutes - Final

City Council

City Hall
801 Washington Street
Northfield, MN 55057
ci.northfield.mn.us

Tuesday, March 5, 2019 | **6:00 PM** | **Council Chambers**

4:30 PM - CLOSED SESSION
CALL TO ORDER

Mayor Pownell called meeting order at 4:35.

Present: 6- Council Member David DeLong, Council Member Clarice Grabau, Council Member Suzie Nakasian, Council Member Brad Ness, Council Member Erica Zwiefel, and Mayor Pownell

Absent: 1- Council Member Jessica Peterson White

1. 19-734 Closed Meeting - 4:30 pm Pursuant to Minnesota Statutes, Section 13D.05, Subdivision 3(b), to discuss pending litigation in the matter of Town of Waterford v. City of Northfield.

Mayor Pownell stated the agenda item for this meeting is to discuss legal strategy regarding pending litigation in the matter of the Town of Waterford v. City of Northfield, Court of Appeals File No. A19-0234.

A motion was made by Council Member Ness seconded by Council Member Zweifel, to close the meeting at 4:40 PM pursuant to Minn. Stat. § 13D.05, subd. 3(b) under the attorney-client privilege exception to the Minnesota Open Meeting Law. The motion carried by the following vote:

Yes: 5- C. DeLong, C. Grabau, C. Nakasian, C. Brad Ness, C. Zweifel and Mayor Pownell.

Council Member Nakasian arrived during the closed meeting.

Mayor Pownell opened the closed meeting at 5:50 p.m.

TMP-4933 Regarding the pending appeal of the Dakota County District Court's order and judgment dismissing Waterford Township's lawsuit to enforce the 1980 Joint Resolution for Orderly Annexation between the City and Waterford Township

A motion was made by Council Member Zweifel, seconded by Council Member Nakasian, regarding the pending appeal of the Dakota County District Court's order and judgment dismissing Waterford Township's lawsuit to enforce the 1980 Joint Resolution for Orderly Annexation between the City and Waterford Township. In order to avoid both parties incurring additional legal fees, (a) motion (is made) directing the City's Attorney to communicate a settlement offer to Waterford Township's Attorney pursuant to which the City would pay the Township approximately $47,000 in exchange for the Township's dismissal of the

appeal."

The motion carried by the following vote:

Yes: 6- C. DeLong, C. Grabau, C, Nakasian, C. Ness, C, Zweifel, and Mayor Pownell

ADJOURN

Mayor Pownell adjourned the meeting at 5:56 p.m.

6:00 PM - REGULAR AGENDA
CALL TO ORDER

Present: 6 - Council Member David DeLong, Council Member Clarice Grabau, Council Member Suzie Nakasian, Council Member Brad Ness, Council Member Erica Zweifel, and Mayor Rhonda Pownell

Absent: 1 - Council Member Jessica Peterson White

APPROVAL OF AGENDA

A motion was made by Council Member Nakasian, seconded by Council Member Ness, to approve the March 5, 2019 Agenda. The motion carried by the following vote:

Yes: 6 - C. DeLong, C. Grabau, C. Nakasian, C. Ness, C. Zweifel, and Mayor Pownell

APPROVAL OF MINUTES

A motion was made by Council Member Nakasian, seconded by Council Member Grabau, to approve the February 19, 2019 City Council Meeting Minutes. The motion carried by the following vote:

Yes: 6 - C. DeLong, C. Grabau, C. Nakasian, C. Ness, C. Zweifel, and Mayor Pownell

2. 19-735 February 19, 2019 City Council Meeting Minutes.

PRESENTATIONS

3. 19-736 Presentation of Healthy Community Initiative Substance Abuse and Mental Health Services Administration (SAMHSA) Grant Award and related benefits to the community.

Katie Reed, Coordinator for the Rice County Chemical and Mental Health Coalition presented about their recent Substance Abuse and Mental Health Services Administation (SAMHSA) grant awards and why Northfield should consider to partner. Reed answered questions posed by council.

4. 19-737 Complete Count Committee Presentation.

Complete Count Committee Co-Chairs Char Carlson and Corinne Smith presented a brief overview of the committee and expressed their concerns and opportunity as they approach the count.

CONSENT AGENDA

A motion was made by Council Member Nakasian, seconded by Council Member Grabau, to approve the consent Agenda. The motion carried by the following vote:

Yes: 6 - C. DeLong, C. Grabau, C. Nakasian, C. Ness, C. Zweifel, and Mayor Pownell

5. Res. 2019-019 Fine Forgiveness during National Library Week, April 7-13, 2019.

A motion was made by Council Member Nakasian, seconded by Council Member Grabau, to approve the Consent Agenda. The motion carried by the following vote:

6. Res. 2019-020 National Library Week proclamation, April 7-13, 2019.

7. 19-738 Consider Approving Disbursements totaling $1,266,345.44

Enactment No: M2019-036

8. 19-739 Consider Motion Approving the Americans with Disabilities Act (ADA) Transition Plan for Public Right-of-Way.

Enactment No: M2019-037

9. Res. 2019-021 Consider approval of 2019-2020 Police Patrol labor agreement and memorandums of understanding.

OPEN PUBLIC COMMENTS

Cliff Martin, 308 St. Olaf Ave., Northfield compost, thanked council and expressed interest with DSI contract and their process and next steps to be most successful.

Bailey Shatz-Akin, 308 St. Olaf Ave., Northfield compost, thanked council for support and vote today for continuing waste plan. Looking forward to working with all.

REGULAR AGENDA

10. 19-740 Discuss Pedestrian, Bike and Trail System Update Recommendations.

Streets and Parks Manager Behrendt introduced Connor Cox from Toole Design. Cox provided an update on the project and the draft of the Pedestrian, Bike and Trail System Recommendation. Cox briefly explained next steps in the project. Public Works Director/City Engineer Bennett answered questions posed by council.

Don McGee, 710 Highland Ave, expressed his concern with the 5 year plan and the amount of money being spent and nothing being done; wants this project done this year.

Sue Hollinger, 13227 Faribault Blvd, spoke regarding her concerns of the trail recommendation and impact to Calvory cemetery.

Council took a 5 minute break at 8:16 PM and resumed at 8:26 PM

11. 19-741 Consider Approving Concepts for the 2019 Street Reclamation Project (Third Street)

Engineering Manager Simonson briefly updated council on the public engagement process on the 2019 Street Reclamation Project. Simonson introduced Jonathan Nelson from Bolton & Menk. Nelson presented the two design options for the Third Street Corridor. Simonson advised council direction is needed and mentioned the upcoming neighborhood meeting. Simonson and Public Works Director/City Engineer Bennett answered questions posed by council.

David Nitz, 402 Highland Ave., member of St. Johns Church, confused with the handicap design.

Ruth Neuger,1510 Rolraag Court., strong vote for option 2. Number of events are held at the church; expressed her concern with safety and recommended lights. Is in favor of a handicap option for the Arts Guild.

Don McGee, 710 Highland Ave., expressed his concerns with the Raider Derby. His grandkids participated in this derby last year, and stated with the possible curb extensions this race would be dead as they need every square foot they can get.

Tim Peterson, 1401 Heritage Drive.,Guild plaza was not something they asked for. However, would like to be included in the overall design. Concerned with safety, i.e., drop off and pick up zone. Expressed would be great to have a handicap ramp. There are already issues for parking with neighbors.

Will Schroeer, 206 Winona Str., researched safety and spoke regarding a recent study performed on curbside and the amount of crashes involved with pedestrians attempting to cross and drivers not stopping. He would like to see more bump outs on all four sides of the street.

Charlette Willis, across from the Northfield Arts Guild, spoke regarding safety and snow removal. Encroaching is a big concern, stated they have called police but nothing is done. If they want the residents in this area to take care of snow removal it will not happen since all are older citizens. Asked who is paying for this.

Pam Fickenscher, Senior Pastor at St. Johns, many outside services use St. John's facilities for events. Every Wednesday a free meal is provided and normally 200 people attend. She would like to see concept #2.

A motion was made by Council Member Zweifel, seconded by Council Member Nakasian, to approve the attached recommended design concepts for the 2019 Street Reclamation Project (option #2).

A motion was made by Council Member Grabau, seconded by Council Member Nakasian, to amend the motion to keep the bump outs but take away the design features previously mentioned, at the two western most bump outs at Plum and Orchard.

The motion carried by the following vote:

6:Yes- C. Delong, C.Ness, C.Nakasian, C.Zwiefel, C.Grabau and Mayor Pownell

The vote on the amended motion carried by the following vote:

Yes: 5 - C. DeLong, C. Grabau, C. Nakasian, C. Zweifel, and Mayor Pownell

No: 1 - C. Ness

Enactment No: M2019-034

12. 19-742 Consider Motion to Extend Dick's Sanitation, Inc. Waste Hauling Contract.

Utilities Manager Wagner presented terms of Dick's Sanitation, Inc. Waste Hauling Contract extension. Mentioned the current contract is set to expire on March 31, 2019. Wagner noted the additional contract terms offered from DSI. Wagner answered questions posed by council.

A motion was made by Council Member Zweifel and seconded by Council Member Nakasian, to extend Dick's Sanitation, Inc. Waste Hauling Contract.

Yes: 6 - C. DeLong, C. Grabau, C. Nakasian, C. Ness, C. Zweifel, and Mayor Pownell

Enactment No: M2019-035

13. Res. 2019-022 Consider Resolution Requesting Minnesota State Capital Investment Bonds for Local Trail Connections with the Mill Towns State Trail in the City of Northfield.

City Administrator Martig noted he and Mayor Pownell met with State Legislators and noted their support and involvement in this project. Martig mentioned we are asking for 100 % of the grant and should not be an issue as we have received other state bonds. The resolution is drafted to have flexibility as no trails have been set. Martig and Bennett answered questions posed by council.

A motion was made by Council Member Naskasian seconded by Council Member Zweifel, to approve resolution 2019-022- Requesting Minnesota State Capital Investment Bonds for Local Trail Connections with the Mill Towns State Trail in the City of Northfield

The motion carried by the following vote:

Yes: 6 - C. DeLong, C. Grabau, C. Nakasian, C. Ness, C. Zweifel, and Mayor Pownell

ADMINISTRATORS UPDATE

14. 19-743 City Administrator's Update.

City Administrator Martig updated the council with new staff changes, ADU process, NAFRS project, State of the City event, potential concerns with flooding and noted staff are monitoring.

REPORTS FROM THE MAYOR AND COUNCILMEMBERS

C- Ness attended Hospital board meeting.
C- Zwiefel- attended Climate Action event at Northfield High-School, HRA met recently, supported TIF funding.
C- Nakasian- transportation meeting will be held on Thursday March 7th.
C- Grabau- attended Climate event. Attended her first paired council meeting and attended the food shelf grand opening.

C-DeLong- reported on Age Friendly meeting
Mayor Pownell- Noted while attending the Climate Action event at the Northfield High-School there were other events going on at the same time and feels that is healthy for the community
City Administrator Martig- noted Chad VanZuilen's passing. Attended the funeral. Prayers and thoughts to Chad's family and to our staff during this difficult time.

ADJOURN

A motion was made by Council Member Ness, seconded by Council Member Nakasian, to adjourn the meeting at 8:56 PM. The motion carried by the following vote:

Yes: 6 - C. DeLong, C. Grabau, C. Nakasian, C. Ness, C. Zweifel, and Mayor Pownell