



# City of Northfield

City Hall  
801 Washington Street  
Northfield, MN 55057  
ci.northfield.mn.us

## Meeting Minutes - Final City Council

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Tuesday, December 11, 2018

6:00 PM

Council Chambers

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### Council Meeting/Closed Session

#### 6:00 PM - REGULAR AGENDA CALL TO ORDER

*Mayor Pownell called the meeting to order at 6:01 pm.*

**Present:** 7 - Council Member Greg Colby, Council Member David DeLong, Council Member Suzie Nakasian, Council Member Brad Ness, Council Member Jessica Peterson White, Council Member Erica Zweifel, and Mayor Rhonda Pownell

#### APPROVAL OF AGENDA

*Mayor Pownell noted the addition of Recognition of Mike Ericson, Interim Community Development Director, under presentations, the items in the first Supplemental Memo and to disregard the second Supplemental Memo.*

**A motion was made by Council Member Nakasian, seconded by Council Member Ness, to approve the agenda. The motion carried by the following vote:**

**Yes:** 7 - C. Colby, C. DeLong, C. Nakasian, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell

#### APPROVAL OF MINUTES

1. [18-599](#) December 4, 2018 City Council Meeting Minutes.

**A motion was made by Council Member Ness, seconded by Council Member Nakasian, to approve the December 4, 2018 City Council Meeting Minutes. The motion carried by the following vote:**

**Yes:** 7 - C. Colby, C. DeLong, C. Nakasian, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell

#### PRESENTATIONS

##### Recognition of Mike Ericson, Interim Community Development Director

*City Administrator Martig and the City Council recognized and thanked Mike Ericson, Interim Community Development Director, for his service to the City of Northfield.*

2. [18-600](#) Presentation by Bridgewater Township Related to Northfield Annexation Agreement Status and Exploration of Incorporation.

*City Administrator Martig introduced this item. Glen Castore, Bridgewater Township Supervisor, presented information regarding potential incorporation by Bridgewater Township. Castore noted the township is 36.2 square miles, has approximately 1800*

*people in 650 households. Castore noted the limitations the Township is experiencing from Rice County, such as being prohibited from development and housing clusters. Castore answered questions posed by Council. Castore invited the Council to upcoming meetings on this topic and noted he would provide the locations.*

## CONSENT AGENDA

*City Administrator Martig introduced the items on the consent agenda.*

**A motion was made by Council Member Peterson White, seconded by Council Member Ness, to approve the consent agenda. The motion carried by the following vote:**

**Yes:** 7 - C. Colby, C. DeLong, C. Nakasian, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell

3. [Res. 2018-135](#) Consider Northfield Hospital & Clinic Second Amended and Restated Indenture of Trust.

4. [18-601](#) Approve Tobacco License Renewals.

**This Motion was approved.**

Enactment No: M2018-137

5. [18-602](#) Approve a new three-year School Resource Officer agreement between the City of Northfield and Independent School District No. 659.

Enactment No: M2018-138

6. [18-603](#) Consider Approving the Updated Animal Impound Service Contract with Countryside Animal Hospital.

Enactment No: M2018-139

7. [18-604](#) Approve Updated Joint Powers Agreement for the Dakota County - South Metro SWAT.

Enactment No: M2018-140

8. [18-605](#) Consider Approving a Temporary Liquor License for St. Dominic School for March 2, 2019.

Enactment No: M2018-141

9. [18-606](#) Consider Approving Disbursements totaling \$860,925.54

Enactment No: M2018-142

10. [Res. 2018-136](#) Consider Resolution Amending Lot 5 Contract Extension Agreement.

11. [Res. 2018-137](#) Consider approving application for premises permit for the Northfield Fire Relief Association at Northfield Golf Corporation.

12. [18-607](#) Consider approval of Extension of and Third Amendment to Northfield Community Resource Center Management Services (NCRC) Agreement.

Enactment No: M2018-143

## OPEN PUBLIC COMMENTS

*No comments were received.*

## REGULAR AGENDA

13. [Res. 2018-138](#) Consider Resolution Accepting Feasibility Report and Call for Improvement Hearing - 2019 Street Reclamation Project.

*Engineering Manager Simonson introduced this item. Brian Hildgardner, Bolton & Menk, provided information on the 2019 street projects. Hildgardner answered questions posed by Council. Public Works Director/City Engineer Bennett and Engineering Manager Simonson answered questions posed by Council.*

*Mayor Pownell asked if information can be brought back on railroad quiet zones from the consultant related to the work they have done in Rosemount.*

**A motion was made by Council Member Ness, seconded by Council Member Zweifel, to approve Resolution 2018-138 - Accepting Feasibility Report and Calling for a Public Hearing - 2019 Street Reclamation Project STRT2019-A42. The motion carried by the following vote:**

**Yes:** 7 - C. Colby, C. DeLong, C. Nakasian, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell

14. [Res. 2018-139](#) Consider Resolution Approving Concept for the Northfield Hospital & Clinics - Clinic and Birth Center Expansion Project.

*City Administrator Martig introduced this item. Chief Operating Officer Jerry Ehn presented information on the proposed projects for the Clinic expansion and Birth Center expansion. Ehn noted that the Hospital Board met on November 29, 2018 and recommended moving forward with the project. Ehn noted the total dollars available for the projects is \$13 million, reviewed the proposed schedule, and answered questions posed by Council. Ehn noted opportunities to provide input on designs to the board.*

**A motion was made by Council Member Nakasian, seconded by Council Member Ness, to approve Resolution 2018-139 - Approving Concept for Northfield Hospital+Clinics - Clinic and Birth Center Expansion Project. The motion carried by the following vote:**

**Yes:** 7 - C. Colby, C. DeLong, C. Nakasian, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell

15. [18-608](#) Update from the Northwest Area Land Use Consultant and Process Advisory Committee.

*City Administrator Martig introduced this item. Economic Development Coordinator Carlson provided an overview of the Northwest Area Land Use Consultant and Process Advisory Committee process. Carlson reviewed a summary of the committee findings, recommendations, and next steps.*

## ADMINISTRATORS UPDATE

*City Administrator Martig noted staff is working on the following: starting recruitment for the 2019 positions approved in the budget, the Riverfront Advisory Committee process, and 2019 budget process. Noted the upcoming presentations on Monday, December 16 and Tuesday, December 17 by Urban 3, a special consultant hired by the EDA to look at the value of development, density, and cost of infrastructure. Martig noted the upcoming meeting of the PARC committee on December 19. The group will be looking at the kiosk proposal for 6th/Division.*

16. [18-609](#)

City Administrator's Update.

## REPORTS FROM THE MAYOR AND COUNCILMEMBERS

*C. Ness - No report.*

*C. Zweifel - Reported on the Climate Action Plan Advisory Board meeting where they received the survey results and had check ins and updates from the six working groups.*

*C. Nakasian - Reported on the Mill Towns Trail Joint Powers Board meeting. Noted Northfield will be chairing this group in the upcoming year. Reported on the 911 Call Center meeting.*

*C. Peterson White - No report.*

*C. DeLong - Reported on the Age Friendly Steering Committee meeting. Noted they received a partial grant for communications and resources for seniors. City Administrator Martig responded to questions related to funding. C. DeLong noted the committee has submitted requests for funding from other entities.*

*Mayor Pownell - Noted she is looking for feedback on attendance for Mayor's Youth Council meetings and what boards/commissions members want to serve on. She will set up individual meetings before the 1st of year.*

## Recess

*The City Council took a break at 7:33 pm. The meeting resumed at 7:40 pm.*

17. [18-610](#)

Closed Meeting - Strategy for Labor Negotiations.

*Mayor Pownell provided information regarding the reason for the closed meeting and the related statutes.*

**A motion was made by Council Member Ness, seconded by Council Member Nakasian, to close the meeting at 7:41 pm. The motion carried by the following vote:**

**Yes:** 7 - C. Colby, C. DeLong, C. Nakasian, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell

## ADJOURN

**A motion was made by Council Member Colby, seconded by Council Member Ness, to adjourn the meeting at 8:40 pm. The motion carried by the following vote:**

**Yes:** 7 - C. Colby, C. DeLong, C. Nakasian, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell