



# City of Northfield

City Hall  
801 Washington Street  
Northfield, MN 55057  
ci.northfield.mn.us

## Meeting Minutes - Final City Council

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Tuesday, July 10, 2018

6:00 PM

Council Chambers

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### 6:00 PM - REGULAR AGENDA CALL TO ORDER

*Mayor Pownell called the meeting to order at 6:02 pm.*

**Present:** 6 - Council Member Greg Colby, Council Member David DeLong, Council Member Suzie Nakasian, Council Member Brad Ness, Council Member Erica Zweifel, and Mayor Rhonda Pownell

**Absent:** 1 - Council Member Jessica Peterson White

### APPROVAL OF AGENDA

*Mayor Pownell noted the supplemental memos received.*

**A motion was made by Council Member Ness, seconded by Council Member Colby, to approve the agenda. The motion carried by the following vote:**

**Yes:** 6 - C. Colby, C. DeLong, C. Nakasian, C. Ness, C. Zweifel, and Mayor Pownell

**Not Present:** 1 - C. Peterson White

### CONSENT AGENDA

*City Administrator Martig introduced the items on the consent agenda.*

**A motion was made by Council Member Ness, seconded by Council Member Colby, to approve the consent agenda. The motion carried by the following vote:**

**Yes:** 4 - C. Colby, C. Ness, C. Zweifel, and Mayor Pownell

**Not Present:** 3 - C. DeLong, C. Nakasian, and C. Peterson White

1. [Res. 2018-068](#) Consider Resolution Awarding Contract for the NCRC Senior Center Repair Project
2. [18-337](#) Consider Approval of Election Judge Appointments, Pay and Absentee Ballot Boards for the 2018 Elections  
Enactment No: M2018-077
3. [18-338](#) Approve Refuse License for Echo Valley Rolloff Service  
Enactment No: M2018-078

### OPEN PUBLIC COMMENTS

None.

## REGULAR AGENDA

4. [18-339](#) Presentation of Northfield Hospital and Clinics 2017 Audit.

*Finance Director Angelstad introduced Rob Schile, Clifton, Larson Allen, and Northfield Hospital + Clinics representatives CEO Steve Underdahl and CFO Scott Edin. Mr. Schile provided an overview of the 2017 Northfield Hospital + Clinics 2017 audit, financial results and industry trends, and answered questions posed by Council. Mr. Underdahl answered questions posed by Council related to PERA and also related to high deductible plans.*

*C. Nakasian arrived at 6:08 pm.*

*C. DeLong arrived at 6:33 pm.*

5. [18-340](#) Project Discussion and Consider Options for the Spring Creek Road Reconstruction

*Public Works Director/City Engineer Bennett introduced this item and provided information regarding the project. Aaron Ditzler, SEH, provided information on the options for design. Bennett reviewed costs, connectivity, schedules and answered questions posed by Council.*

*Joe Poirier, 1701 Huron Ct., stated when they chose their lot on Huron Court they were concerned with the gravel road. He was given assurances that the road would be paved in 2018. Asked the Council to make a decision and expedite the process.*

**A motion was made by Council Member Nakasian, seconded by Council Member Ness, to approve Option B for Spring Creek Road Reconstruction.**

**A motion was made by by Council Member Nakasian, seconded by Council Member DeLong, to amend the motion to direct staff to explore the option of paving the connection between Spring Creek Road and the existing trail and sidewalk section behind Huron Court. The motion failed by the following vote:**

**Yes: 1 - C. Nakasian**

**No: 5 - C. Colby, C. DeLong, C. Ness, C. Zweifel and Mayor Pownell**

**The original motion carried by the following vote:**

**Yes: 6 - C. Colby, C. DeLong, C. Nakasian, C. Ness, C. Zweifel, and Mayor Pownell**

Enactment No: M2018-079

## Recess

*The Council took a five minute recess at 8:00 pm. The meeting resumed at 8:05 pm.*

6. [18-341](#) Review 2019-2020 Budget: Northfield Area Fire & Rescue Services (NAFRS), Personal Services Preliminary Summary, Debt Service Preliminary Summary, and Other

*City Administrator Martig introduced this item, briefly summarized the NAFRS budget.*

*Finance Director Angelstad and City Administrator Martig presented a big picture review of 2019-2020 Budget and answered questions posed by Council.*

7. [18-342](#)

Review Strategic Plan (2018-2020): Strategic Targets

*City Administrator Martig introduced this item. Community Development Director Heineman presented the Strategic Plan (2018-2020): Strategic Targets for Economic Development and Housing. Economic Development Coordinator Carlson and Housing Coordinator Atchison answered questions posed by Council.*

*During the discussion of the above item, Mayor Pownell noted the time of 8:54 pm and asked if Council wished to extend the meeting.*

*A motion was made by Council Member Ness, seconded by Council Member Nakasian, to extend the meeting to 9:30 pm. The motion carried by the following vote:*

*Yes: 4 - C. DeLong, C. Nakasian, C. Ness and Mayor Pownell*

*No: 2 - C. Colby, C. Zweifel*

8. [18-343](#)

City Administrator's Update.

*City Administrator introduced this item and Public Works Director/Engineer Bennett provided an update on the Wastewater Treatment Plant and answered questions posed by Council.*

## ADJOURN

**The meeting adjourned at 9:30 pm.**