



# City of Northfield

City Hall  
801 Washington Street  
Northfield, MN 55057  
ci.northfield.mn.us

## Meeting Minutes - Final City Council

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Tuesday, June 19, 2018

6:00 PM

Council Chambers

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### 6:00 PM - REGULAR AGENDA

#### CALL TO ORDER

- Present:** 6 - Council Member Greg Colby, Council Member David DeLong, Council Member Suzie Nakasian, Council Member Brad Ness, Council Member Jessica Peterson White, and Mayor Rhonda Pownell
- Absent:** 1 - Council Member Erica Zweifel

#### APPROVAL OF AGENDA

*Mayor Pownell noted two supplemental memos distributed today with two items requested to be added to the agenda. These items will be added to the end of the regular agenda.*

**A motion was made by Council Member Ness, seconded by Council Member Colby, to approve the agenda as amended with the additions. The motion carried by the following vote:**

- Yes:** 6 - C. Colby, C. DeLong, C. Nakasian, C. Ness, C. Peterson White, and Mayor Pownell

#### APPROVAL OF MINUTES

1. [18-310](#) June 5, 2018 City Council Meeting Minutes

**A motion was made by Council Member Nakasian, seconded by Council Member Colby, to approve the June 5, 2018 City Council Meeting Minutes. The motion carried by the following vote:**

- Yes:** 6 - C. Colby, C. DeLong, C. Nakasian, C. Ness, C. Peterson White, and Mayor Pownell

#### CONSENT AGENDA

*City Administrator Martig introduced the consent agenda items.*

**A motion was made by Council Member Nakasian, seconded by Council Member Ness, to approve the consent agenda. The motion carried by the following vote:**

- Yes:** 6 - C. Colby, C. DeLong, C. Nakasian, C. Ness, C. Peterson White, and Mayor Pownell

2. [18-311](#) Consider Approving Disbursements totaling \$898,619.61

**This Motion was approved.**

Enactment No: M2018-073

3. [18-312](#) Consider Community Event In-Kind Grant Support  
**This Motion was approved.**  
Enactment No: M2018-074
4. [18-313](#) Consider Service Contract for Age Friendly Northfield  
**This Motion was approved.**  
Enactment No: M2018-075
5. [18-314](#) Consider Mayoral Appointment to the Hiawathaland Transit Advisory Committee  
**This Motion was approved.**  
Enactment No: M2018-076

## OPEN PUBLIC COMMENTS

*Shelly Holden, Northfield Retirement Community Vice President of Housing & Community Outreach, thanked the Council for funding Age Friendly Northfield.*

*Jane McWilliams, 301 W. 7th Str. representing the Library Board. Spoke regarding the Library's strategic plan and goals. Noted Library Board members will attend Council meetings and provide updates as well as will be attending community events. Provided an update on City ID.*

## REGULAR AGENDA

- [18-315](#) Presentation and Consideration of Acceptance of the City of Northfield Comprehensive Annual Financial Report (CAFR) for the Year Ended December 31, 2017.

*Finance Director Angelstad introduced Tom Olinger, Abdo, Eick & Meyers. Mr. Olinger presented information on the 2017 audit. unmodified, clean opinion of the audit. 6 material findings down from 8 last year. Prepared financial statements for this year. GFOA award received again this year. No legal compliance findings for this year.*

*Mr. Olinger answered questions posed by Council.*

**A motion was made by Council Member Peterson White, seconded by Council Member Colby, to accept the City of Northfield Comprehensive Annual Financial Report (CAFR) for the Year Ended December 31, 2017. The motion carried by the following vote:**

**Yes:** 6 - C. Colby, C. DeLong, C. Nakasian, C. Ness, C. Peterson White, and Mayor Pownell

Enactment No: M2018-069

- [Res. 2018-064A](#) Consider Resolution of the City of Northfield Relating to the Imposition of a Sales and Use Tax and the Issuance of Bonds for Purposes of a Civic Center and Certain Parks, and Trails, and Recreational Facilities and Calling a Special

### Election Thereon

*City Administrator Martig introduced this item and answered questions posed by Council.*

*Brent Bielenberg, 187 Truman Ct., asked if this question is not on the ballot what is plan b for the Arena. Noted the Arena is failing and stated it is important that it does get on the ballot. Noted the project is a benefit to the community. Spoke regarding usage over many years and the impact on the community. Noted the price tag will continue to go up.*

*Don McGee, 710 Highland Ave., spoke regarding presentation on City budget. Stated this is a business and it needs a business plan. Feels it is confusing and incomplete. Spoke regarding Vadnais Heights arena issues. Asked questions regarding costs and funding.*

*Chris Sorenson, 1411 Creek Lane, noted a business plan has been completed and shows that we could fill 150% of two sheets of ice and operate under the business plan created. Need capital investment commitment. Spoke regarding the unique collaboration created for the funding. Encouraged City Council to allow this to go to the voters. Stated education needs to begin now.*

*James Clinton, 200 Linden Str. S., stated he is fan of Northfield and moved across the country to live here. Stated this will be a significant cost to the taxpayers. Feels the assessment is unclear on what is included costs. Asked if increased fees factored in. Noted he is confused how this became a civic center. Stated the assessment was solely focused on and ice arena and this should not go forward until we have a better plan.*

*Andy Beaham, 2105 aspen Str., stated he is a coach and hockey parent. Thanked Council and members of the community who have shared their opinions on the community civic center. Thanked Council for considering moving forward.*

*Charlie Kyte, 455 Rosewood Rd., stated he is a supporter of a strong and vibrant community. Encouraged council to put to the question to the voters. Stated it is a good project, with multiple funding sources. The project is good for youth and the economy. Asked Council to let the community speak.*

*Chris Kennelly, 1610 Riverview Lane, spoke regarding previous comments on benefits of programs in the community. Stated the building will operate at a profit. Noted Farmington is moving towards a letter of intent to use time at the arena. Talked about shopping in other communities when using their ice time. Stated it would be best for Northfield to pass without being contingent on Dundas approval. Spoke regarding opposition comments.*

*Carly Benjamin, 1807 Creek Lane, noted she is a parent of hockey players and thanked everyone for their hard work. Spoke of the importance of the arena in the community.*

*Public Works Director/City Engineer Bennett answered questions posed by Council related to costs to keep the existing arena running.*

*Council Member Ness noted receipt of five positive eComments.*

**A motion was made by Council Member Nakasian, seconded by Council Member Peterson White, to approve Resolution 2018-064A - Resolution of The City of Northfield Relating to the Imposition of a Sales and Use Tax and the Issuance of Bonds For Purposes of a Multi-Purpose Combination Civic Center and Ice Arena and Certain Parks, and Trails and Recreational Facilities and Calling a Special**

**Election Thereon.**

**A motion was made by Council Member DeLong, seconded by Council Member Peterson White, to make an amendment to #1 last line strike civic center and insert ice arena.**

**A motion was made by Council Member Peterson White, seconded by Council Member Nakasian, to amend the amendment to a new "multi purpose combination civic center and ice arena" for all references of "civic center" throughout the document to be replaced with the amended language. The motion carried by the following vote:**

**Yes: 4 - C. Colby, C. DeLong, C. Nakasian, C. Peterson White**

**No: 2 - C. Ness and Mayor Pownell**

**The vote on amended main motion carried by the following vote:**

**Yes: 4 - C. Colby, C. DeLong, C. Nakasian, C. Peterson White**

**No: 2 - C. Ness and Mayor Pownell**

**The vote on Resolution 2018-064-A as amended to include "multi purpose combination civic center and ice arena" replacing civic center throughout the document carried by the following vote:**

**Yes: 6 - C. Colby, C. DeLong, C. Nakasian, C. Ness, C. Peterson White, and Mayor Pownell**

**Recess**

*Council took a 5-minute break at 8:15 pm. The meeting resumed at 8:24 pm.*

*Mayor Pownell noted time sensitive items on the agenda and asked if there is interest in extending the meeting. Council Member DeLong suggested moving the Spring Creek Road items to the end of the agenda. There were no objections.*

8. [Res. 2018-065](#) Consider Resolution Authorizing Second Amendment to Northfield Area Fire & Rescue (NAFRS) Joint Powers Agreement.

*City Administrator Martig introduced this item.*

**A motion was made by Council Member DeLong, seconded by Council Member Nakasian, to approve Resolution 2018-065 - Authorizing Second Amendment to Joint Powers Agreement (NAFRS). The motion carried by the following vote:**

**Yes: 6 - C. Colby, C. DeLong, C. Nakasian, C. Ness, C. Peterson White, and Mayor Pownell**

- [Res. 2018-066](#) Consider Resolution of Approval for Agreements Related to the Benedictine Living Community of Northfield LLC Project.

*Community Development Director Heinman introduced this item and answered questions posed by Council. City Attorney Hood described the documents being approved as part of the resolution. Kevin Rymanowski, Treasurer, Benedictine Living Community of Northfield LLC, answered questions posed by Council. Public Works Director/City Engineer Bennett provided information on this item and answered questions posed by Council.*

**A motion was made by Council Member DeLong, seconded by Council Member**

**Ness, to approve Resolution 2018-066 - Approval for Agreements Related to the Benedictine Living Community of Northfield LLC Project. The motion carried by the following vote:**

**Yes:** 6 - C. Colby, C. DeLong, C. Nakasian, C. Ness, C. Peterson White, and Mayor Pownell

**Res. 2018-067**

Consider Resolution Approving Application to Minnesota Pollution Control Agency Environmental Assistance Grant for the Northfield Climate Action Plan

*Public Works Director/City Engineer Bennett introduced this item. City Administrator Martig provided additional information on this item.*

**A motion was made by Council Member Nakasian, seconded by Council Member Colby, to approve Resolution 2018-067 - Consider Resolution Approving Application to Minnesota Pollution Control Agency Environmental Assistance Grant for the Northfield Climate Action Plan. The motion carried by the following vote:**

**Yes:** 6 - C. Colby, C. DeLong, C. Nakasian, C. Ness, C. Peterson White, and Mayor Pownell

**Extend Meeting**

**A motion was made by Council Member Ness, seconded by Council Member Nakasian, to extend the meeting to 9:30 pm. The motion carried by the following vote:**

**Yes:** 5 - C. Colby, C. Nakasian, C. Ness, C. Peterson White, and Mayor Pownell

**No:** 1 - C. DeLong

**18-326**

Consider Authorization for Staff to Explore and Submit a Grant Application to the National Park Service Related to the Rivers, Trails & Conservation Assistance Program.

*Public Works Director/City Engineer Bennett introduced this item and answered questions posed by Council.*

**A motion was made by Council Member Nakasian, seconded by Council Member Colby, directing Staff to Explore and Submit a Grant Application to the National Park Service Related to the Rivers, Trails & Conservation Assistance Program and authorize Mayor Pownell to write a letter of support should staff decide to move forward. The motion carried by the following vote:**

**Yes:** 6 - C. Colby, C. DeLong, C. Nakasian, C. Ness, C. Peterson White, and Mayor Pownell

Enactment No: M2018-068

**9. 18-316**

Spring Creek Road Reconstruction Project Discussion

*Public Works Director/City Engineer Bennett introduced this item and answered questions posed by Council. Aaron Dietzler, SEH, provided information to the City Council regarding the Spring Creek Road project and the increase in the estimated costs noting approximately \$1 million of the cost increase is related to retaining walls. Construction cost increases seen in the Division/7th/Washington Str. project were*

*included in the estimate. Dietzler provided alternates for the project to potentially reduce the construction costs and answered questions posed by Council.*

*Mayor Pownell asked staff to come back with additional information at the July 10 meeting.*

## **ADMINISTRATORS UPDATE**

*City Administrator Martig noted the financial report included is an information item only. Noted this was discussed in detail at the Finance Policy Subcommittee. Stated an Administrative memo will be distributed later this week.*

### **11. [18-318](#)**

City Administrator's Update

## **ADJOURN**

**A motion was made by Council Member Colby, seconded by Council Member Ness, to adjourn the meeting at 9:27 pm. The motion carried by the following vote:**

**Yes:** 6 - C. Colby, C. DeLong, C. Nakasian, C. Ness, C. Peterson White, and Mayor Pownell