



# City of Northfield

City Hall  
801 Washington Street  
Northfield, MN 55057  
ci.northfield.mn.us

## Meeting Minutes City Council

---

Tuesday, December 12, 2017

6:00 PM

Council Chambers

---

### Council Meeting & Work Session

#### 6:00 PM - REGULAR AGENDA

##### CALL TO ORDER

*Mayor Pownell called the meeting to order at 6:05 p.m.*

**Present:** 7 - Council Member Greg Colby, Council Member David DeLong, Council Member Suzie Nakasian, Council Member Brad Ness, Council Member Jessica Peterson White, Council Member Erica Zweifel, and Mayor Rhonda Pownell

##### APPROVAL OF AGENDA

**A motion was made by Council Member Nakasian, seconded by Council Member Ness, to approve the agenda. The motion carried by the following vote:**

**Yes:** 7 - C. Colby, C. DeLong, C. Nakasian, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell

##### APPROVAL OF MINUTES

1. [17-1159](#) November 28, 2017 Joint City Council Work Session and Hospital Board Meeting Minutes

**Attachments:** [Meeting Minutes November 28, 2017](#)

**A motion was made by Council Member Ness, seconded by Council Member Peterson White, to approve the November 28, 2017 minutes. The motion carried by the following vote:**

**Yes:** 7 - C. Colby, C. DeLong, C. Nakasian, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell

2. [17-1160](#) December 5, 2017 City Council Meeting Minutes

**A motion was made by Council Member Colby, seconded by Council Member Nakasian, to approve the December 5, 2017 minutes. The motion carried by the following vote:**

**Yes:** 7 - C. Colby, C. DeLong, C. Nakasian, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell

##### CONSENT AGENDA

*City Administrator Martig introduced the items on the Consent Agenda.*

**A motion was made by Council Member Ness, seconded by Council Member Colby, to approve the Consent Agenda. The motion carried by the following vote:**

**Yes:** 7 - C. Colby, C. DeLong, C. Nakasian, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell

3. [17-1161](#) Consider Approving Disbursements totaling \$1,187,356.00

**Attachments:** [Disbursements 1](#)

Enactment No: M2017-134

4. [17-1162](#) Consider Approving a Temporary Liquor License for St. Dominics School for February 10, 2018

Enactment No: M2017-128

5. [17-1163](#) Consider Approval of Temporary Liquor License for Imminent Brewing, LLC for January 13, 2018.

Enactment No: M2017-129

6. [17-1164](#) Approve Reimbursement Costs for Councilor Nakasian Related to 2017 NLC City Summit Conference and Attendance at Rice Steele 911 Joint Powers Board meetings.

Enactment No: M2017-130

7. [Res. 2017-120](#) Consider Resolution Extending Northfield Ice Arena Advisory Board.

**Attachments:** [1- Resolution Extending the Northfield Ice Arena Advisory Board](#)  
[2 - Northfield Ice Arena Advisory Board activities page](#)

8. [17-1165](#) Consider approval of Extension of and Second Amendment to Northfield Community Resource Center Management Services (NCRC) Agreement.

**Attachments:** [1 - Extension and Second Amendment of NCRC Services Agreement](#)  
[2 - NCRC Management Agreement](#)

Enactment No: M2017-131

9. [Res. 2017-121](#) Consider Resolution Authorizing an Interfund Loan for Advance of Certain Costs in Connection with Tax Increment Financing District 1-1 (Presidential Commons).

**Attachments:** [1 - Res 2017 TIF Loan](#)

10. [Res. 2017-122](#) Consider Resolution Approving Parking Restrictions on the West Side of Oak Street from Second Street to Fourth Street.

**Attachments:** [1 - 2017 Oak Street Parking Prohibition](#)  
[2 - Oak Street Parking Request](#)  
[3 - Oak Street Parking Map](#)

11. [Res. 2017-123](#) Consideration of Final Plat Resolution for the Woodley Townhomes Second Addition

**Attachments:** [1 - Resolution](#)  
[2 - Woodley Townhomes - 2nd Addition](#)  
[3 - Title Examination: Woodley Townhomes Second Addition](#)

## OPEN PUBLIC COMMENTS

*Paul Hager, 110 Maple St, spoke regarding concerns about Municipal ID information database being public information that could cause potential harm if seen by government agencies such as ICE. Understands the need, but believes that a community organization should instead head the project in order to keep the personal information of those with a Municipal ID card private.*

*Don McGee, 710 Highland Ave, spoke about the street improvement project approved on December 5. States while there was much discussion about Washington and 7th, there was no discussion about the Division and 7th intersection. Noted a raised intersection has no curbs and therefore no barriers to differentiate between street and sidewalk and believes this is a serious safety issue. Encouraged Council to give the Division and 7th intersection the same consideration as they did the Washington and 7th intersection.*

*Gordon Moreno, 506 Winona St, spoke in favor of the Municipal ID. Shared a personal story about training Mexican-American boxers in Northfield for the last 20 years and his experience and interactions that he has had.*

## REGULAR AGENDA

12. [Ord. 994](#) Consider an Ordinance Enacting a City Identification Card Program in the Public Interest

**Attachments:** [1 - CITY IDENTIFICATION CARDS ORD. - 2nd reading clean](#)  
[2 - CITY IDENTIFICATION CARDS Ord. - 2nd reading track changes](#)  
[3 - Hood Memo re municipal ID card program legal authority and data \(Final\) 100517](#)

*City Administrator Martig introduced this item and noted changes made since the first reading. The effective date of ordinance will be March 1, 2018 and City hopes to be taking applications and implementing process by March 31, 2018.*

*City Attorney Hood answered questions posed by Council regarding personal and private data retention. Noted the data being collected will be minimal and documents will not be kept. All data is subject to the Government Data Practices Act, regardless of whether it is handled by a private non-profit or a government entity, because it would still be funded by a government organization.*

*Linda Burdell, 714 Orchard Pl, spoke in support of Municipal I.D. Noted the positive aspects of the program and that the program is being created during a time of division.*

*Stated it gives Northfield residents a shared identity. Feels proud of her community and city.*

*Olivia Frey, 401 Highland Ave, spoke in support of the program to help homeless youth and adults in Northfield. Stated some homeless people are unable to get a copy of their birth certificate and are therefore unable to get a state-issued ID.*

*Mar Valdecantos, 6 Fareway Dr, wanted to acknowledge the students of Carleton who could not attend tonight as their term has ended, but stated they have been very helpful. Noted St. Olaf students are present tonight.*

*Taide Rodriguez Marcial stated she is thankful for the support from the community. Noted how helpful the Municipal ID will be to her and her family.*

*Angelique Dietz, 616 E 5th St, spoke about the strong symbolic value of the Municipal ID and what it says about our community and its inclusiveness. Urged Council to vote in favor.*

*Pearl McAndrews and Julia Valero, 1500 St Olaf Ave, stated their support of the Municipal ID and spoke regarding the benefits it will provide college students who otherwise need to carry their passports with them around campus.*

*Scott Nesbit, 420 W 2nd St, stated he is excited about the Municipal IDs. Urged those with driver's licenses to also purchase and use a Municipal ID to help stand with and in support of those without driver's licenses.*

*Emery Rankin Utevsy, 1500 St. Olaf Ave, spoke about the additional benefits of the card including preferred name and gender option. Described the barriers to changing a name legally. Thanked Council.*

*Leota Goodney, 212 Ames St, spoke in support of Municipal ID for elderly and dementia patients. Stated it will be helpful for them to carry a card that does not include a lot of personal information.*

*Suzie Nakasian, 713 4th Street E, spoke on the importance of the card for all Northfield citizens and not just undocumented immigrants. Shared a personal story about her father immigrating to the U.S.*

*Kathy Schuurman, 509 Ivanhoe Ave, spoke about excitement to be able to use her preferred name, Kathy, rather than her legal name, Henrietta.*

*Marieno Spinos shared how difficult it can be as a refugee and what it is like to be separated from family and loved ones. Stated today we can share a story about how democracy works and how we can work together. Thanked Council for making history.*

*Jon Denison, spoke regarding his concern about data recording and how it could be shared with federal agencies. Stated there are no safeguards that will keep the information out of the hands of federal agencies.*

**A motion was made by Council Member Peterson White, seconded by Council Member Nakasian, to approve the second reading of Ordinance 994 - Enacting a City Identification Card Program in the Public Interest. The motion carried by the following vote:**

**Yes:** 7 - C. Colby, C. DeLong, C. Nakasian, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell

## Recess

*Mayor Pownell called for a recess at 6:58 p.m. The meeting reconvened at 7:05 p.m.*

13. [17-1166](#) Consider approving summary publication of Ordinance No. 994 - An Ordinance of the City Of Northfield Enacting a City Identification Card Program in the Public Interest

**Attachments:** [1 - City ID Summary for publication](#)

*City Administrator Martig introduced this item.*

**A motion was made by Council Member Colby, seconded by Council Member Zweifel, to approve the summary publication of Ordinance No. 994 - An Ordinance of the City Of Northfield Enacting a City Identification Card Program in the Public Interest. The motion carried by the following vote:**

**Yes:** 7 - C. Colby, C. DeLong, C. Nakasian, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell

Enactment No: M2017-135

14. [17-1167](#) Consider approval of First Amendment of Ground Lease Declaration of Restrictions and Release of Parcels.

**Attachments:** [1 - First Amendment of Ground Lease](#)  
[2 - Senior Services Land Lease Joint Meeting w CC 1117](#)  
[3 - hospital ground lease with st olaf 1999](#)  
[4 - Hospt Ground Lease amendment Resolution 2001-200](#)  
[5 - LDC Design Standards](#)  
[6 - NH+C Senior Housing Services Project Historical Timeline Summary](#)

*City Administrator Martig introduced this item. Gave an overview and history of the proposed project. Martig noted Hospital sees the project as complimentary to their mission. First phase would need to be started by June 2018 and finished by the end of the year 2020.*

*Community Development Director Heineman summarized the comprehensive plan guidelines and discussed the zoning of the area. Introduced Chester Yanik, Chairman of Yanik Companies, Steve Underdahl, Northfield Hospital and Clinics President and CEO, Jerry Ehn, Northfield Hospital and Clinics COO, and Mark Elliot, St. Olaf. COO. All answered questions posed by Council.*

*Steve Underdahl explained that the hospital's current long term care is not sustainable. Stated hospital looked into starting their own project, but was not feasible without partnership. Answered questions posed by Council.*

*Don McGee, 710 Highland Ave, spoke in favor of the project. Says Council and it's predecessors have already laid the groundwork.*

*Jon Denison, noted he does not like comment cards because it is not required by the Charter. Spoke in favor of the project. Says it would create hundreds of new jobs and is a rare opportunity. Says it will increase wages locally and is a big deal.*

*Dr. Turna spoke regarding concern that Yanik describes helping those that cannot pay, but not putting any of that in writing. Asked if there is a written agreement for 15 beds to be assigned to charity. Discussed concerns regarding feasibility of the project.*

*Charlie Kyte, 450 Rosewood Ave, Chair of the Hospital Board, stated that there has been a Council representative at almost every Hospital Board meeting where the project was discussed. Noted the project will increase City's tax base.*

*Councilor Colby left the room at 8:41 p.m. and returned at 8:43 p.m..*

**A motion was made by Council Member DeLong, seconded by Council Member Ness, to approve First Amendment of Ground Lease Declaration of Restrictions and Release of Parcels.**

**Motion to extend the meeting to 9:30 p.m. was made by Council Member Zweifel and seconded by Council Member Colby. Motion passed by the following vote:  
Yes - Councilor Colby, Councilor Nakasian, Councilor Ness, Councilor Peterson White, Mayor Pownell  
No - Councilor DeLong, Councilor Zweifel.**

**The motion carried by the following vote:**

**Yes:** 5 - C. Colby, C. DeLong, C. Ness, C. Peterson White, and C. Zweifel

**No:** 2 - C. Nakasian, and Mayor Pownell

Enactment No: M2017-136

**15. [17-1168](#) Review of the 2017 Pond Assessment Study**

**Attachments:** [1 - Executive Summary Cost Estimates](#)

[2 - Link to Full Pond Assessment Report](#)

*A motion was made by Council Member Nakasian and seconded by Council Member Colby to extend the meeting to 9:45 p.m. The motion carried by the following vote:*

*Yes - Councilor Colby, Councilor Nakasian, Councilor Ness, Councilor Peterson White, Mayor Pownell*

*No - Councilor DeLong, Councilor Zweifel.*

*Engineering Manager Simonson introduced this item. Introduced Tim Olson from Bolton and Menk. Olson gave an overview of the Pond Assessment. Showed how sediment data is collected and described the management levels. Different levels require different disposal methods, increasing in cost at each level.*

**A motion was made by Council Member DeLong, seconded by Council Member Nakasian, to extend the meeting to 10:00 p.m. The motion carried by the following vote:**

**Yes:** 5 - C. Colby, C. Nakasian, C. Ness, C. Peterson White, and Mayor Pownell

No: 2 - C. DeLong, and C. Zweifel

16. [17-1169](#) Spring Creek Road Reconstruction Project Discussion

**Attachments:** [1 - Project Location Map](#)  
[2 - 2018-2022 CIP Engineering](#)  
[3 - Typical Sections](#)  
[4 - 2018 - 2022 MSA Fund Balance Projection 12-5-17](#)  
[5 - Northfield - 2018 public infrastructure financing abatement memo](#)  
[6 - Spring Creek Rd Utilities & Storm BMP](#)

*Public Works Director/City Engineer Bennett introduced this item. Described the cost differences. Answered questions posed by Council.*

*Northfield Township Supervisors read a segment from the annexation agreement from 2001 and answered questions posed by Council.*

## ADJOURN

*Mayor Pownell adjourned the meeting at 10:05 p.m..*