



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
ci.northfield.mn.us

Meeting Minutes - Final City Council

Tuesday, May 16, 2017

6:00 PM

Council Chambers

6:00 PM - REGULAR AGENDA CALL TO ORDER

Mayor Pownell called the meeting to order at 6:00 pm.

Present: 7 - Council Member Greg Colby, Council Member David DeLong, Council Member Suzie Nakasian, Council Member Brad Ness, Council Member Jessica Peterson White, Council Member Erica Zweifel, and Mayor Rhonda Pownell

APPROVAL OF AGENDA

Mayor Pownell & City Administrator Martig removed item 13 from the agenda.

A motion was made by Council Member DeLong, seconded by Council Member Colby, to approve the agenda as amended. The motion carried by the following vote:

Yes: 7 - C. Colby, C. DeLong, C. Nakasian, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell

APPROVAL OF MINUTES

A motion was made by Council Member Nakasian, seconded by Council Member Ness, to approve the May 2, 2017 City Council Meeting Minutes. The motion carried by the following vote:

Yes: 7 - C. Colby, C. DeLong, C. Nakasian, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell

1. [17-817](#)

PRESENTATIONS

2. [17-818](#)

Presentation - Stormwater Pollution Prevention Poster Contest Winners

Engineering Manager Simonson introduced this item. CRWP Interim Director Christy Purcell noted there were 100 posters received. Mayor Pownell presented awards to the top award winners as follows:

Second & Third Grade Winners:

3rd Place: Sony Pick - St. Dominics School

2nd Place: Everett Olson - Greenvale Park

1st Place: Sydney Swedin - Prairie Creek

Fourth & Fifth Grade Winners

3rd Place: Darby Willkomm - Greenvale Park

2nd Place: Corey Demas - Prairie Creek

1st Place: Josey Hauck - Prairie Creek

3. [17-819](#) Presentation on the Rice Steele Consolidated Dispatch (PSAP) by Administrator Jill Bondhus

Police Chief Nelson introduced Jill Bondhus, Administrator for Rice Steele Consolidated Dispatch Public Safety Answering Point (PSAP). Ms. Bondhus provided an update on the operations of the 911 dispatch center, reviewed operating statistics, technology used and answered questions posed by the Council.

CONSENT AGENDA

City Administrator Martig introduced the consent agenda items.

A motion was made by Council Member Peterson White, seconded by Council Member Nakasian, to approve the consent agenda items. The motion carried by the following vote:

Yes: 7 - C. Colby, C. DeLong, C. Nakasian, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell

4. [17-820](#) Consider Approving Disbursements totaling \$806,700.53
Enactment No: M2017-058
5. [Res. 2017-039](#) Approve application for premises permit for the Northfield Fire Relief Association at Froggy Bottoms River Pub
6. [Res. 2017-040](#) Approve application for premises permit for the Northfield Fire Relief Association at Jesse James Country Inn, Inc. dba Jesse James Lanes.
7. [17-821](#) Consider miscellaneous/concessions license for Northfield Senior Center Popcorn Wagon.
Enactment No: M2017-059
8. [17-822](#) Consider Community Event In Kind Grant Support.
Enactment No: M2017-060
9. [Ord. 988](#) Ordinance Amendment Related to Establishment of Mayor's Youth Council
10. [17-823](#) Summary Publication of Ordinance No. 988 Establishing a Mayor's Youth Council.
Enactment No: M2017-061
11. [17-824](#) Approve Board/Commission Appointments.
Enactment No: M2017-062
12. [Res. 2017-041](#) Consider Approving Labor Agreement and Memorandum of Understanding between the City of Northfield and Law Enforcement Labor Services #293 Police Patrol Unit.

14. [17-825](#) Consider Approving Easement Agreement with Northfield Golf Corporation

Enactment No: M2017-063

15. [Res. 2017-043](#) Consider Approving Plans and Specifications and Order Advertisement for Bids for 2017 Street Reclamation Project.

OPEN PUBLIC COMMENTS

An eComment was received from Kiffi Summa, 812 St. Olaf Ave., related to the agenda being light on the regular items with 2 presentations, 12 consent items and 1 regular agenda item. Noted similar recent agenda. Commented on the strategic planning sessions held at the Police Department with no video.

Al Fonstad, 2009 Sibley Drive, spoke regarding implementation of a roundabout at Jefferson Parkway/246. Stated traffic problem consists of 25 minutes two times a day. Spoke against a roundabout. Noted where roundabouts are used in Europe there is no pedestrian traffic.

Liz Reppe, 519 Division Str., updated the Council on Library Board initiatives. Noted the Library Board members were going to attend Riverwalk Market Fair and survey people. Inviting friends and neighbors to Library Board meetings to inform members on library experiences. Noted a Library Conference was held in Northfield last month that included a library tour. The Library received great comments.

REGULAR AGENDA

16. [17-826](#) Presentation of Northfield Hospital and Clinics 2016 Audit.

City Administrator Martig introduced this item. Steve Underdahl, Northfield Hospitals and Clinics, introduced Dr. Kyte, Hospital Board, and Auditor Rob Schile. Mr. Schile provided an overview of the audit, financial ratio analysis, GASB 68 update and industry trends. Mr. Schile answered questions posed by the Council.

ADMINISTRATORS UPDATE

City Administrator Martig provided an update on the following items. Noted AEM Financial will be working on financials related to the NCRC. June 13 work session will include a strategic planning update and Northfield Hospital & Clinics update on projects. The Finance Subcommittee will be meeting next week. Noted upcoming scheduled monitoring call on ratings towards the end of June. Reviewing Presidential Commons TIF refunding and street project refunding. Noted Jim Kessler's last day was Friday and internal promotion of Corey Murphy as the new Building Official. A new building inspector will be starting on May 30. NAFRS continues to move forward on the building project. Noted GARE Speaker Series event next week. Invited Council, Human Rights Commission, Janine Atchison and Housing & Redevelopment Authority members.

17. [17-827](#)

REPORTS FROM THE MAYOR AND COUNCILMEMBERS

C. Ness - Attended mock crash at the high school. Noted it was a powerful event and thanked all involved. Attended neighborhood meeting for street improvement projects.

C. Peterson White - Noted upcoming NARFS JPB meeting and progression on design process.

C. Zweifel - Noted conflict with the GARE speaker series next week. Noted she is signed up to be part of an elected official cohort. Noted many positive comments on strategic planning process. Talked with Carleton College representatives about Bike to Work Week and bike routes.

C. Nakasian - Attended Southern MN Association of Trails meeting. Saturday, June 3rd at 2 pm, Mill Towns Trail Joint Powers Board will be celebrating bridge opening at Lake Byllesby Park. Attended 911 call center board meeting.

C. DeLong - Attended age friendly survey committee meeting. Moving forward with initiatives. Attended groundbreaking for Marriott Fairfield Inn. Reported on two successful City clean up days. Noted over 300 people participated each day. Urged another event in the Fall. Reported on web search regarding roundabout crashes. Advocated for an underpass with no points of conflict for bikes and pedestrians. Stated roundabouts are for vehicles.

C. Colby - Attended Mayor's Youth Council meeting.

Mayor Pownell - Reported on the Ice Arena Advisory Board meeting. Noted the group is looking at 3 options and will bring them back to Council. Attended Latino play festival. Another event is scheduled for May 19th & 20th at the NAG Theater.

ADJOURN

A motion was made by Council Member Colby, seconded by Council Member Nakasian, to adjourn the meeting at 7:49 pm. The motion carried by the following vote:

Yes: 7 - C. Colby, C. DeLong, C. Nakasian, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell