



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
ci.northfield.mn.us

Meeting Minutes - Final Planning Commission

Thursday, May 18, 2017

7:00 PM

Council Chambers

Rollcall

Present 5 - Richard Schulte, Jay Jasnoch, William Schroeer, Michael Skunes, and Kate Stuart

Absent 2 - Joe Gasior, and Russell Halverson

I. Call to Order and Approval of Agenda

Call to order 7:01pm.

Also present: City Planner Scott Tempel, Comm. Dev. Specialist Mikayla Fischer, City Councilmember Liaison David DeLong, and City Councilmember Brad Ness.

A motion was made by Schroeer, seconded by Skunes, to approve the . The motion carried by the following vote:

Yes: 5 - Schulte, Jasnoch, Schroeer, Skunes, and Stuart

II. Approval of Minutes

1. [17-828](#) Draft Planning Commission Meeting Minutes

Attachments: [1 - 04-11-2017 Special PC Meeting Minutes](#)

[2 - 04-20-2017 PC Meeting Minutes](#)

A motion was made by Schroeer, seconded by Skunes, to approve the Minutes. The motion carried by the following vote:

Yes: 5 - Schulte, Jasnoch, Schroeer, Skunes, and Stuart

A motion was made by Jasnoch, seconded by Stuart, to approve the Minutes. The motion carried by the following vote:

Yes: 5 - Schulte, Jasnoch, Schroeer, Skunes, and Stuart

III. New Business

2. [17-829](#) Update on Basil's Pizza Expansion

Attachments: [1 - Summary of PC Actions on 219 Water St](#)

[2 - 6/14/16 CC Staff Report](#)

[3 - New Easement Depiction](#)

[4 - Cannon River West Survey Depiction](#)

Tempel updated the commissioners on the Basil's Pizza expansion and answered

questions posed by the commissioners.

3. [17-830](#) Update on Comprehensive Plan

Attachments: [1 - Chapter 2 - Demographic Composition - Updated](#)
[2 - Chapter 2 - Demographic Composition 2008](#)

Tempel updated the commissioners on the need to rezone the Northfield Hospital Orthodontics Clinic. Tempel reported there are a few instances where a Major PUD Amendment process would have been helpful and the commissioners decided to have Tempel bring forward a staff report on the history and suggestions.

Schroerer asked for status updates on the other projects Tempel discussed at last months meeting. Tempel stated he's heard nothing new on the St. Olaf Senior housing project, the Mills Stream Commons senior housing project is moving ahead, the senior housing project on Clinton Lane will move forward, and the Crossing pads are intended for development as well.

Comprehensive Plan

Tempel reviewed the updated demographic information from the planning intern and will be working on housing chapter as well.

Tempel and the commissioners then discussed how to move forward working through the comprehensive plan. Land Use, Transportation and Housing for the Planning Commission to focus on first. Accessing the current situation of the comp plan as a whole.

Schroerer suggested reading the chapters against the 6 high priorities set by the City Council.

Wait for the strategic plan

in the meantime - look for future forecasts of demographics, only at the county level and the information was difficult to obtain.

*forecasts of demographic groups school districts and colleges
 Non profit groups*

Wait for the strategic plan, then start with the demographic, and then individually look at the chapters and then get help from the other boards as well. July or August when we have the information from Council and have the other commissions look at their chapters and

Kate - 501C3 info should be available, construction and rainfall concern at the Crossing

IV. Reports and Discussion Items

V. Adjournment

A motion was made by Schroerer, seconded by Jasnoch, to adjourn the . The motion carried by the following vote:

Yes: 5 - Schulte, Jasnoch, Schroerer, Skunes, and Stuart