

City of Northfield

*City Hall
801 Washington Street
Northfield, MN 55057
ci.northfield.mn.us*



Meeting Minutes - Final

Tuesday, December 6, 2016

7:00 PM

Council Meeting; Closed Meeting following Regular Meeting

Council Chambers

City Council

7:00 PM - REGULAR AGENDA**CALL TO ORDER****Rollcall**

Mayor Graham called the meeting to order at 7:02 PM.

Present: 7 - Mayor Dana Graham, Council Member David DeLong, Council Member David Ludescher, Council Member Suzie Nakasian, Council Member Jessica Peterson White, Mayor Rhonda Pownell, and Council Member Erica Zweifel

APPROVAL OF AGENDA

Item #25 of the Agenda has been moved to follow item #27 (Administrator's Report).

The City Council approved the Agenda as amended. The motion carried by the following vote:

Yes: 7 - Mayor Graham, C. DeLong, C. Ludescher, C. Nakasian, C. Peterson White, Mayor Pownell, and C. Zweifel

APPROVAL OF MINUTES**1. [16-525](#)**

A motion was made by Council Member Nakasian, seconded by Council Member Pownell, to approve the November 15, 2016 City Council Meeting Minutes. The motion carried by the following vote:

Yes: 7 - Mayor Graham, C. DeLong, C. Ludescher, C. Nakasian, C. Peterson White, Mayor Pownell, and C. Zweifel

PRESENTATIONS

Northfield Community Planning and Development Director Heineman spoke on a new EDA draft marketing document for site search selectors and noted the EDA passed their final budget. Introduced Nate Carlson, EDA Coordinator, to Council and public. Nate spoke about looking forward to making Economic Development a priority.

CONSENT AGENDA

City Administrator Martig introduced the Consent Agenda.

Victor Summa, 812 St. Olaf Ave spoke about the Transit Hub and his concern about the public's opinion of the building aesthetics being taking into consideration.

A motion was made by Council Member Pownell, seconded by Council Member Nakasian, to approve the Consent Agenda. The motion carried by the following vote:

Yes: 6 - Mayor Graham, C. DeLong, C. Nakasian, C. Peterson White, Mayor Pownell, and C. Zweifel

No: 1 - C. Ludescher

2. [16-526](#)

Consider Approving Disbursements totaling \$1,779,452.02

Enactment No: M2016-160

3. [16-527](#) Approve Tobacco License Renewals

Enactment No: M2016-152

4. [16-528](#) Consider approval of Northfield Community Resource Center Management Services (NCRC) Agreement Extension.

Enactment No: M2016-153

5. [16-529](#) Consideration of motion to authorize Request for Proposals (RFP) for Pond Assessments

Enactment No: M2016-154

6. [16-530](#) Consider Approving Updated Financial Policies

Enactment No: M2016-155

7. [Res. 2016-116](#) Consideration of Resolution Ordering Preparation of Feasibility Report for the 2017 Street Reclamation Project.

8. [16-531](#) Consider Awarding Contract for Audit services

Enactment No: M2016-156

9. [16-532](#)

Consider Approval of Memorandums of Understanding with Carleton College and St. Olaf College

Enactment No: M2016-157

10. [Res. 2016-117](#) Consider Retaining Statutory Tort Limits and Not Purchasing Excess Liability Insurance.

11. [16-533](#) Consider Approving a Temporary Liquor License for St. Dominics School for February 18, 2017

Enactment No: M2016-158

12. [16-534](#) Consideration to authorize Professional Services for the Transit Hub Phase I Engineering Design and Construction Documents.

Enactment No: M2016-159

13. [Res. 2016-118](#) Consider Approval of Purchase of Property by Northfield Hospital + Clinics

OPEN PUBLIC COMMENTS

Helen Medin, 15374 Latopp Ct., Nerstrand, spoke on Sanctuary Cities. States she

thinks of two main issues- legal and emotional. States we are the strongest nation of the world because of our laws and our laws are made to be followed for our protection and that our laws have served us well. Would like us to wait on voting on becoming a Sanctuary City until after Jan 2017.

David Ludescher, Northfield, states he is an attorney, City Council member, and a Charter member. Spoke on his opposition to the Resolution passed on November 15th, 2016 Affirming the City of Northfield's commitment to be a safe, inclusive and welcoming community for all.

Victor Summa, 812 St. Olaf Ave., spoke to David Ludescher's remarks on the prior Resolution and his agreement with David Ludescher's statements. Thanked David Ludescher and Mayor Graham for their time and commitment to the Northfield City Council.

Jim Flaherty, 14825 Falk Ave., spoke on his belief that Northfield is a welcoming community for legal immigrants. Read United States constitutional statements regarding immigration. Spoke regarding possible consequences of becoming a Sanctuary City and loss of funding. Gave an example of potential education grants causing serious detriment to the community.

Peggy Prowe, 619 E 9th St., spoke on the importance of the Mill Towns State Trail and it's importance to the physical and economic health of the community.

Richard DeBeau, 46 Fareway Dr., expressed support for completion of the Mill Towns State Trail and his belief that it would have a positive impact on the community.

Gene Enders, 1427 Lake Dr., spoke on his support of the Mill Towns State Trail. Spoke on how many families he sees on the old trail despite it's deteriorated condition, that completing the loop would benefit the community.

Arique Aguilar, 1180 Cannon Valley Place, spoke on the Sanctuary City status. Has been part of Northfield community for 9 years. States there are preparations that need to be made. States we need to figure out what it would mean to be a Sanctuary City and how it would help our city flourish. Spoke on following through with the inclusion of all people in the City. Thanked the Council for discussing the topic.

Demetri Beeby, 608 St Olaf Ave., Spoke on the constitutionality of Sanctuary Cities and the Northfield Police Dept. involvement with immigration. Explained that Sanctuary Cities are not unconstitutional.

PUBLIC HEARINGS AND RELATED ACTION

Mayor Graham closed the Public Hearing at 8:03 PM.

14. [16-535](#)

Public Hearing on the 2017 Budget and Tax Levy

Mayor Graham opened the Public Hearing at 7:26 PM.

Finance Director Lammers presented a Power Point Presentation of tax data, proposed HRA Levy and EDA Levy, Commercial and Industrial Tax and EDA working on a new fund structure. Spoke on higher CEP budget for the Bookmobile and new street sweeper. Answered questions posed by council.

Doug Oines, 1900 Sibley View Ln., asked Council questions regarding his increase in taxes. Finance Director Lammers responded that she would need to look at his individual statements.

15. [Res. 2016-119](#) Consider Adopting the 2016/Payable 2017 HRA Tax Levy

A motion was made by Council Member Zweifel, seconded by Council Member Pownell, to approve Resolution 2016-119, Adoption of the 2016/Payable 2017 HRA Tax Levy. The motion carried by the following vote:

Yes: 7 - Mayor Graham, C. DeLong, C. Ludescher, C. Nakasian, C. Peterson White, Mayor Pownell, and C. Zweifel

16. [Res. 2016-120](#) Consider Adopting the 2016/ Payable 2017 EDA Tax Levy

A motion was made by Council Member Nakasian, seconded by Council Member Peterson White, to approve Resolution 2016-120, Adoption of the 2016/Payable 2017 EDA Tax Levy. The motion carried by the following vote:

Yes: 7 - Mayor Graham, C. DeLong, C. Ludescher, C. Nakasian, C. Peterson White, Mayor Pownell, and C. Zweifel

17. [Res. 2016-121](#) Consider Adopting the 2016 / Payable 2017 Tax Levy

A motion was made by Council Member Zweifel, seconded by Council Member Peterson White, to approve Resolution 2016-121, Adoption of the 2016/Payable 2017 Tax Levy. The motion carried by the following vote:

Yes: 6 - Mayor Graham, C. Ludescher, C. Nakasian, C. Peterson White, Mayor Pownell, and C. Zweifel

No: 1 - C. DeLong

18. [Res. 2016-122](#) Consider Adopting the 2017-2021 Capital Improvement Plan (CIP)

A motion was made by Council Member Pownell, seconded by Council Member Peterson White, to approve Resolution 2016-122, Adoption of the 2017-2021 Capital Improvement Plan. The motion carried by the following vote:

Yes: 6 - Mayor Graham, C. DeLong, C. Nakasian, C. Peterson White, Mayor Pownell, and C. Zweifel

No: 1 - C. Ludescher

19. [Res. 2016-123](#) Consider Approving the 2017-2021 Capital Equipment Plan (CEP).

Finance Director Lammers answered questions posed by Council regarding the budget categorization of equipment.

A motion was made by Council Member Zweifel, seconded by Council Member Nakasian, to approve Resolution 2016-123, Approval of the 2017-2021 Capital Equipment Plan. The motion carried by the following vote:

Yes: 7 - Mayor Graham, C. DeLong, C. Ludescher, C. Nakasian, C. Peterson White, Mayor Pownell, and C. Zweifel

20. [Res. 2016-124](#) Consider Adopting the Final 2017 Budget

Finance Director Lammers answered questions posed by Council.

A motion was made by Council Member Peterson White, seconded by Council Member Pownell, to approve Resolution 2016-124, Adoption of the Final 2017

Budget. The motion carried by the following vote:

Yes: 5 - Mayor Graham, C. Nakasian, C. Peterson White, Mayor Pownell, and C. Zweifel

No: 2 - C. DeLong, and C. Ludescher

REGULAR AGENDA**21. [Res. 2016-125](#)** Consider Presidential Commons TIF Loan

Finance Director Lammers introduced this item and answered questions posed by Council regarding the purpose of the loan.

City Administrator Martig answered questions posed by Council.

A motion was made by Council Member Pownell, seconded by Council Member Zweifel, to approve Resolution 2016-125, Approval of Presidential Commons TIF Loan. The motion carried by the following vote:

Yes: 7 - Mayor Graham, C. DeLong, C. Ludescher, C. Nakasian, C. Peterson White, Mayor Pownell, and C. Zweifel

22. [Res. 2016-126](#) Consider 2016 Budget Amendment

Finance Director Lammers introduced this item and answered questions posed by Council.

A motion was made by Council Member Zweifel, seconded by Council Member Pownell, to approve Resolution 2016-126, Approval of 2016 Budget Amendment. The motion carried by the following vote:

Yes: 6 - Mayor Graham, C. DeLong, C. Nakasian, C. Peterson White, Mayor Pownell, and C. Zweifel

No: 1 - C. Ludescher

23. [Res. 2016-127](#) Consider 2016 Budget Amendment for Special Revenue Funds

A motion was made by Council Member DeLong, seconded by Council Member Zweifel, to approve Resolution 2016-127, Approval of 2016 Budget Amendment for Special Revenue Funds. The motion carried by the following vote:

Yes: 7 - Mayor Graham, C. DeLong, C. Ludescher, C. Nakasian, C. Peterson White, Mayor Pownell, and C. Zweifel

24. [16-536](#) Discussion of the Local and Regional Government Alliance on Race & Equity Introductory Cohort.

City Administrator Martig introduced this item as answered questions posed by Council regarding training budget and proposed costs.

Arique Aguilar, 1180 Cannon Valley Place, spoke on her support for the proposed training. Believes that handling certain situations properly requires practiced skill.

Evelyn Bury, 888 Cannon Valley Dr. Apt. 103, spoke in support of the training to help Northfield be a welcoming community.

26. [16-538](#) Discussion of potential property acquisition for Mill Towns State Trail at

1700 and 1900 Dundas Boulevard.

Public Works Director/City Engineer Bennett introduced this item and presented a Power Point Presentation. Answered questions posed by Council. City Administrator Martig answered questions about why the Council is being asked to consider a closed session and what it would accomplish.

Scott Haugen with Dept of Natural Resources (DNR) spoke on the appraisal figures of the properties in question and answered questions posed by Council regarding the DNR's ability to fund trail maintenance. Noted that both offers to purchase the properties by the DNR were declined by the families.

Mayor Graham opened public comment at 9:07 PM.

Victor Summa, 812 St. Olaf Ave., spoke about a contiguous corridor between Northfield and Dundas and the lack of necessity for a new trail.

Patty Haskars, 306 Nevada St., spoke regarding improved safety with the proposed State trail. States the existing trail is not adequate.

Peggy Prowe, 619 E 9th St., spoke about the deteriorating existing trail and the prohibitive cost for Dundas to repair it.

27. Extend Meeting

A motion was made by Council Member Pownell, seconded by Council Member Peterson White, to extend the meeting 15 minutes. The motion failed by the following vote:

Yes: 4 - C. Nakasian, C. Peterson White, Mayor Pownell, and C. Zweifel

No: 3 - Mayor Graham, C. DeLong, and C. Ludescher

25. [16-537](#)

Consideration to go into closed session related to Mill Towns State Trail Property Acquisition at 1700 and 1900 Dundas Boulevard.

A motion was made by Council Member Ludescher, seconded by Council Member Nakasian, to approve making purchase offers to properties at 1700 Dundas Blvd for \$113,000 and 1900 Dundas Blvd for \$151,000.

A motion was made by Council Member Luedescher, seconded by Council Member DeLong, to amend the motion to read, "Motion to make purchase offers to properties at 1700 Dundas Blvd for \$150,000 and 1900 Dundas Blvd for \$151,000."

A motion was made by Council Member Zweifel, seconded by Council Member Peterson White, to postpone indefinitely until staff recommends appropriate action the amended motion to make purchase offers to properties at 1700 Dundas Blvd for \$150,000 and 1900 Dundas Blvd for \$151,000. The motion carried by the following vote:

Yes: 7- Mayor Graham, C. DeLong, C. Ludescher, C. Nakasian, C. Peterson White, C. Pownell, and C. Zweifel

A motion was made by Council Member Zweifel, seconded by Council Member Peterson White, to postpone indefinitely until staff recommends appropriate action the original motion of making purchase offers to properties at 1700

Dundas Blvd for \$113,000 and 1900 Dundas Blvd for \$151,000. The motion carried by the following vote:

Yes: 6- Mayor Grham, C. DeLong, C. Nakasian, C. Peterson White, C. Pownell, and C. Zweifel

No: 1- C. Ludescher

Enactment No: M2016-141

ADMINISTRATORS UPDATE

City Administrator Martig answered questions posed by Council about the process and timeline for filling the open Council seat.

ADJOURN

A motion was made by Council Member Ludescher, seconded by Council Member DeLong, to adjourn the meeting at 10 PM. The motion carried by the following vote:

Yes: 7 - Mayor Graham, C. DeLong, C. Ludescher, C. Nakasian, C. Peterson White, Mayor Pownell, and C. Zweifel