



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
northfieldmn.gov

Meeting Minutes - Final Economic Development Authority

Monday, February 26, 2024

6:00 PM

Council Chambers

6:00PM REGULAR AGENDA

EDA Member Blazis, presiding over the meeting, called the meeting to order at 6:04 p.m.

Present 4 - Enoch Blazis, Andrea Berube, Jessica Peterson-White, and Kathleen Holmes

Absent 3 - Mike Strobel, President Randy Yoder, and Andy Beaham

Also present: Nate Carlson, Economic Development Coordinator; Jake Reilly, Community Development Director; Anna Watson, Economic Development Associate; Matt Bailey, Meeting Associate; Quinn Edwards, Youth Representative (non-voting); Xochitl Valdez, Youth Representative (non-voting)

APPROVAL OF AGENDA

A motion was made by Board Member Holmes, seconded by Board Member Berube, to approve the agenda. The motion carried by the following vote:

Yes: 4 - Blazis, Berube, Peterson-White, and Holmes

APPROVAL OF MINUTES

1. [24-155](#) January 22, 2024 EDA Meeting Minutes

Attachments: [1 - January 22, 2024 EDA Meeting Minutes](#)

A motion was made by Board Member Peterson-White, seconded by Board Member Holmes, to approve the January 22, 2024 EDA Meeting Minutes. The motion carried by the following vote:

Yes: 4 - Blazis, Berube, Peterson-White, and Holmes

OPEN PUBLIC COMMENT

No public comment was received.

REGULAR AGENDA

2. [24-156](#) January 2024 EDA Financials

Attachments: [1 - Jan EDA Finances 2024](#)
[2 - Jan EDA Loan Report 2024](#)

Economic Development Coordinator Nate Carlson delivered a report on the January 2024 EDA Financials.

3. [24-157](#) MCCD Open to Business Report - Intro of New Representative

Attachments: [1 - City of Northfield 2023 YE Report_MCCD Q4](#)
[2 - Northfield YE 2023 \(city\)_redacted](#)
[3 - Vicky Gonzalez - Intro](#)

Economic Development Coordinator Nate Carlson introduced Vicky Gonzalez, the new representative to Northfield for the Metropolitan Consortium of Community Developers (MCCD). Gonzalez spoke on her work with Northfield businesses and responded to questions and comments from the EDA members.

4. [EDA M2024-005](#) EDA 2024 Election of Officers - Vice President

Attachments: [1 - Economic Development Authority Membership 2024](#)

Economic Development Coordinator Nate Carlson recommended Member Andrea Berube as Vice President. Berube was willing to accept a nomination.

A motion was made by Board Member Holmes, seconded by Board Member Peterson-White, to nominate Board Member Berube as EDA Vice President. Berube was elected EDA Vice President by the following vote:

Yes: 4 - Blazis, Berube, Peterson-White, and Holmes

5. [24-158](#) Comprehensive Plan Update and engagement exercise

Attachments: [1 - Comprehensive Plan Update 0124](#)
[2 - Comprehensive Plan Update 0224](#)
[3 - Stakeholder Interview Guide](#)
[4 - Hyperlink to the Comprehensive Plan Web Page](#)

Economic Development Coordinator Nate Carlson introduced Community Development Director Jake Reilly, who asked the EDA members and staff to introduce themselves. Reilly presented an update on the Comprehensive Plan and conducted an engagement exercise with the members and staff. Commissioners Donald Stager and Brian Nowak, of the Planning Commission, also provided comment to the EDA on planning priorities. The EDA discussed future opportunities for discussion of the plan.

STAFF UPDATES

6. [24-159](#) EDA Future Meeting Schedule

Attachments: [1 - Future Meeting Schedule 2-26-24](#)

Economic Development Director Nate Carlson reminded EDA members of their required attendance at the Northfield State of the City address on March 19, 2024.

Economic Development Associate Anna Watson notified the EDA members of an upcoming Connecting Business and Community meeting.

BOARD MEMBER AND COMMISSIONER REPORTS

EDA member Jessica Peterson-White reported attending the Friends of Downtown Northfield meeting earlier in the day.

ADJOURNMENT

A motion was made by Board Member Holmes, seconded by Board Member Peterson-White, to adjourn the meeting at 7:27 p.m. The motion carried by the following vote:

Yes: 4 - Blazis, Berube, Peterson-White, and Holmes