



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
northfieldmn.gov

Meeting Minutes - Final Library Board

Wednesday, November 8, 2023

6:00 PM

Library Meeting Room

CALL TO ORDER AND ROLL CALL

6:03- Meeting called to order by Chair Moore.

- Present:** 6 - Mason Randall, Vice Chair Laura Turek, Board Member Pam Charlton, Chair Jane Moore, Board Member Kate Carlson and Board Member Sonia Brunelle
- Absent:** 1 - Board Member Thelma Estrada

Also present: Krista Ross(SELCO Executive Director), Steve Harsin(SELCO Public Library Consultant), Tara Alaniz(Student Representative), Will Flannery(Student Representative), Bill North(FNPL Liaison), Natalie Draper(Staff Liaison), Karin Bartlett(Clerical Liaison). SELCO consultants left the meeting at 6:48 p.m.

APPROVAL OF AGENDA

A motion was made by Randall, seconded by Carlson to approve the agenda of the November 8th, 2023 meeting. The motion passed by the following vote:

- Yes:** 6 - Board Member Randall, Vice Chair Turek, Board Member Charlton, Chair Moore, Board Member Carlson and Board Member Brunelle

APPROVAL OF MINUTES

A motion was made by Charlton, seconded by Randall to approve the minutes of the October 11, 2023 meeting. The motion passed by the following vote:

- Yes:** 6 - Board Member Randall, Vice Chair Turek, Board Member Charlton, Chair Moore, Board Member Carlson and Board Member Brunelle

1. Library Board Draft Minutes October 11th, 2023

Attachments: [MeetingMinutes October 11th draft](#)

PRESENTATIONS

PUBLIC COMMENT

No public comment.

REGULAR AGENDA

The goal is to provide a Mission Statement based on the library core values: Hospitality, Trust, Access, Innovation, Connection by answering four key questions. Whom does the library serve?; What does the library do?; Why does the library do it? and How does the library do it?

2. Discuss and Update Library Mission, Vision, and Values Statements.

STAFF UPDATE

Coffee at the Oasis November 9th; soft opening with staff training this week. Staff 20 hrs. as branch library; evolve open plus policy; will appear in statistics. Presented at Northfield Community College Collaborative about grant funded work opportunities. Circulation up due to e-checkouts; wireless statistics unavailable, usage has been up. Increased participation in Teen activities, especially movie night. Consider partnerships with YMCA and NAG; include volunteers with NHS Honor Society. Winter Walk Dec. 7; FFNPL offered hot chocolate and cookies.

3. Library Strategic Plan Update.

Attachments: [October Strategic Plan Update](#)

[OCT 2023 Circulation](#)

BOARD MEMBER AND COMMISSIONER REPORTS

FFNPL- (North)-Successful trivia bee; 24 teams; raised over \$3000. Waiting about Northfield Shares grant with FFNPL match for atrium blinds. Give to the MAX November 16; continues through the end of the year with match funding.

Youth Board Members-(Flannery)- Limited success with NHS Art Teachers for student art work at the Oasis. Will continue discussion for stained glass effect windows and vinyl wrap.

Imagination Library Fundraising Update-(Charlton)- January 18th at the Armory with entertainment and light food. \$30/ticket; Rice County United Way Give to the Max option with a ticket rewards.

A motion was made by Carlson; seconded by Charlton eliminate the December meeting due to City Board and Commission event Dec.12 and Winter Walk Dec.

7. The motion passed by the following vote:

Yes: 6 - Board Member Randall, Vice Chair Turek, Board Member Charlton, Chair Moore, Board Member Carlson and Board Member Brunelle

ADJOURNMENT

7:28 Motion was made by Randall, seconded by Charlton to adjourn the meeting.

The motion passed by the following vote:

Yes: 6 - Board Member Randall, Vice Chair Turek, Board Member Charlton, Chair Moore, Board Member Carlson and Board Member Brunelle