

City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
northfieldmn.gov



Meeting Minutes - Final

Wednesday, May 10, 2023

6:00 PM

Library Meeting Room

Library Board

CALL TO ORDER AND ROLL CALL

Others present: Sonia Brunelle(Youth Representative), Diana Postlethwaite(FFNPL Representative), Kathy Rush(NPL Technology and Circulation Services Manager), Krista Ross(SELCO Executive Director), Steve Harsin(SELCO Public Library Consultant)(SELCO left meeting 7:04 p.m.) Natalie Draper(Staff Liaison), Karin Bartlett(Clerical Liaison),

6:01p.m.-Meeting called to order by Vice-Chair Laura Turek.

Present: 4 - Mason Randall, Vice Chair Laura Turek, Board Member Pam Charlton and Board Member Kate Carlson

Absent: 4 - Chair Jane Moore, Board Member Thelma Estrada, Board Member Paola Torres-Bermudez and Board Member Nathaly Sanchez Hernandez

APPROVAL OF AGENDA

The agenda was amended to move the Regular Agenda item- Mission, Vision and Value discussion to the beginning of the meeting due to guest participants.

A motion was made by Board Member Charlton; seconded by Board Member Randall to approve the agenda as amended. The motion was approved by the following vote:

Yes: 3 - Board Member Randall, Vice Chair Turek and Board Member Charlton

Not Present: 1 - Board Member Carlson

APPROVAL OF MINUTES

A motion was made by Board Member Randall; seconded by Board Member Charlton to approve the minutes. The motion passed by the following vote:

Yes: 3 - Board Member Randall, Vice Chair Turek and Board Member Charlton

Not Present: 1 - Board Member Carlson

1. Approval of April 12, 2023 Library Board Minutes

Attachments: [MeetingMinutes April 12 draft](#)

PRESENTATIONS

Kathy Rush, Technology and Circulation Services Manager, has worked at the NPL for 30 years and is 11 months from retirement. Supervises 11 circulation staff; also catalogs, manages databases, provides support of technology and IT and helps the library function smoothly. Kathy is the ACC clerical liaison.

2. Presentation.

PUBLIC COMMENT

No public comment.

REGULAR AGENDA**3. Discuss and Update Library Mission, Vision, and Values Statements.**

Krista Ross, SELCO Executive Director, and Steve Harsin, SELCO Public Library Consultant, led a session on the key values of Northfield as a community, of the library and how the two interact. Identified what was unique to the library, to Northfield, the best of the library and the best of living in Northfield. There will be two more sessions with SELCO to complete work on Mission, Vision and Value statements.

Board Member Carlson entered the meeting 6:04 p.m.

4. Poet Laureate Interim Appointment

Attachments: [Northfield Poet Laureate Report April 2023](#)

Rob Hardy has nominated his interim appointments for Northfield Poet Laureate.

A motion was made by Board Member Charlton, seconded by Board Member Carlson to approve the interim Poet Laureate candidates. The motion passed by the following vote:

Yes: 4 - Board Member Randall, Vice Chair Turek, Board Member Charlton and Board Member Carlson

STAFF UPDATES

Topographical poem reading in locations around Northfield May 13. Library Page orientation May 10. One Carleton student intern for summer. Currently hiring shelve- lots of applicants. New outreach and Ref. Librarian starts May 15. Oasis updates- wall paper removal has been hard; wiring remote pad for 24 hr hold lockers and new plan for intergenerational patio; end of May power, data and lighting completed; over summer install shelving.

5. Staff Update.

Attachments: [Pride scholarship](#)
[Directors report](#)
[Apr 2023 Circulation spanish](#)
[Apr 2023 Circulation](#)

BOARD MEMBER AND COMMISSIONER REPORTS

School Board- working on class and staffing ratios at all schools up to the start of school. Continuing budget cuts. Community Schools need more staff. Summer Plus July to August.

TAB- In library programing-Game Nights; Star Wars Day; D&D; Just Dance. TAB Pride booth making buttons and snow cones. Planned a Mental Health Awareness book display for May.

Northfield Promise- Meets May 22.

Board Member Carlson left the meeting at 7:20 p.m.

ADJOURNMENT

7:25- Motion was made by Board Member Charlton; seconded by Board Member Randall to adjourn the meeting. The motion passed by the following vote:

Yes: 3 - Board Member Randall, Vice Chair Turek and Board Member Charlton

Not Present: 1 - Board Member Carlson